

**Vineland Public Charter School**  
**Regular Board Meeting**  
**January 23, 2023**  
**Convenes at 5:30 p.m. in the Cafeteria at 1480 Pennsylvania Ave, NJ 08361**

I. CALLED TO ORDER

A. Call to Order by the Board President 5:30 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 1, 2022.

III. PLEDGE OF ALLEGIANCE

A. Led by Mr. Dennis Zakroff

IV. ROLL CALL

A. Vanessa Phillips, President -Present  
Fatma Gadalla, Trustee- Absent  
Octavio Mendez, Trustee - Present  
Tessa McKenna, Trustee- Present  
Vanessa Bones, Trustee - Present

B. Also Present:

1. Matthew Ackiewicz, CEO -Present  
CCCSN Executive Director- Absent  
CCCSN Deputy Director-Absent  
Dennis Zakroff, Board Secretary/Business Administrator- Present  
Christina Murphy, Treasurer- Present  
Mr. Matthew Larson, Principal- Present  
Mr. Joseph Zlotek, Assistant Principal -Present  
Dr. Valerie James, Chief Academic Officer- Present

V. REVIEW OF AGENDA

A. Questions

VI. OPEN TO PUBLIC

1. The public may ask questions pertaining to agenda items only.

VII. ADJOURNMENT OF WORK SESSION

A. Motion by Mr. Octavio Mendez and second by Ms. Vanessa Phillips to adjourn the work session at 5:31 PM.

B. ROLL CALL

Ms. Vanessa Phillips- Yes  
Mr. Octavio Mendez- Yes  
Ms. Tessa McKenna -Yes  
Ms. Vanessa Bones- Yes

All were in favor and the motion carried

VIII. CALLED TO ORDER

A. Regular meeting called to order by the Board President at 5:32 PM.

B. ROLL CALL

Ms. Vanessa Phillips- Yes  
Mr. Octavio Mendez- Yes

Ms. Tessa McKenna -Yes  
Ms. Vanessa Bones- Yes

All were in favor and the motion carried

IX. EXECUTIVE SESSION

X. OPEN TO PUBLIC

XI. APPROVE MINUTES

A. Motion by MS. Vanessa Bones and second by Mr. Octavio Mendez to approve the Minutes of the Regular meeting held on December 19, 2022.

B. ROLL CALL

Ms. Vanessa Phillips- Yes  
Mr. Octavio Mendez- Yes  
Ms. Tessa McKenna -Yes  
Ms. Vanessa Bones- Yes

All were in favor and the motion carried

XII. OLD BUSINESS

XIII. FINANCE

A. Motion by Ms. Tessa McKenna and second by Mr. Octavio Mendez to approve items 1 through 9 under Finance.

1. Recommend approval of line item transfers for the Month of December 2022. (Backup L-1)

2. Recommend the approval of the Board Secretary's Reports in December. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)

3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2022. The Treasurer's Report and the Secretary's Reports are in agreement for the month of December 2022. (Backup L-3)

4. Recommend approval of the December bills as attached in the amount of \$532,686.83 (Back-up L-4)

5. Recommend approval of the following payrolls (Backup L-5):

December 15, 2022 - \$130,458.16

December 30, 2022 - \$168,838.51

January 15, 2023 - \$125,011.82

6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. Recommend to approve the expense reclassification report for December 2022. (Back-up L-6)

8. Recommend to approve the Budget narrative and cash flow for 2022-2023 (Back-up L-7)

9. Recommend to approve the services with Brookfield School / A Step Ahead (Back-up L-8)

B. ROLL CALL

Ms. Vanessa Phillips- Yes  
Mr. Octavio Mendez- Yes  
Ms. Tessa McKenna -Yes  
Ms. Vanessa Bones- Yes

All were in favor and the motion carried

XIV. POLICY UPDATES

A. Motion by Ms. Vanessa Bones and second by Ms. Vanessa Phillips to approve item 1 under Policy.

1. First Reading of Policy Alert #229

P 1648.11 The Road Forward COVID-19 Health and Safety (M) (Abolished)

P 1648.13 School Employee Vaccination Requirements (M) (Abolished)

P 0152 Board Officers (Revised)

P 0161 Call, Adjournment, and Cancellation (Revised)

P 0162 Notice of Board Meetings (Revised)

P & R 2423 Bilingual and ESL Education (M) (Revised)

P 2425 Emergency Virtual or Remote Instruction Program (M) (Revised)

R 2425 Emergency Virtual or Remote Instruction Program (M) (New)

P & R 5200 Attendance (M) (Revised)

P 5512 Harassment, Intimidation, or Bullying (M) (Revised)

P 8140 Student Enrollments (M) (Revised)

R 8140 Enrollment Accounting (M) (Revised)

P & R 8330 Student Records (M) (Revised)

R 8420.2 Bomb Threats (M) (Revised)

R 8420.7 Lockdown Procedures (M) (Revised)

R 8420.10 Active Shooter (M) (Revised)

B. ROLL CALL

Ms. Vanessa Phillips- Yes

Mr. Octavio Mendez- Yes

Ms. Tessa McKenna -Yes

Ms. Vanessa Bones- Yes

All were in favor and the motion carried

XV. PERSONNEL

A. Motion by Mr. Octavio Mendez and second by Ms Vanessa Bones to approve items 1 and 2 under Personnel.

1. Recommend approval of the staff list and salaries as listed for the 2022-2023 school year. (Back-up PER-1)

2. Recommend approval of the personnel actions as listed in the attached. (Back-up PER-2)

B. ROLL CALL

Ms. Vanessa Phillips- Yes

Mr. Octavio Mendez- Yes

Ms. Tessa McKenna -Yes

Ms. Vanessa Bones- Yes

All were in favor and the motion carried

XVI. FACILITIES (None)

XVII. SCHOOL OPERATIONS

A. Motion by Ms. Tessa McKenna and second by Mr. Octavio Mendez to accept the Principal's reports.

1. Reports as presented by Mr. Matthew Larson or Mr. Joseph Zlotek.

B. ROLL CALL

Ms. Vanessa Phillips- Yes

Mr. Octavio Mendez- Yes  
Ms. Tessa McKenna -Yes  
Ms. Vanessa Bones- Yes

All were in favor land the motion carried

#### XVIII. EXECUTIVE DIRECTOR'S REPORT

A. Motion by Mr. Octavio Mendez and second by Ms. Tessa McKenna to accept the Executive Director's reports.

1. Reports as presented by Mr. Matthew Ackiewicz.
2. Self-evaluation forms for Board Members  
Dr. James presented grades 3 through 5 SLA Results  
Comparison of both ELA and Math  
BSI teachers will be working with students to help improve preparation  
Coaches will be working with the teachers to help prepare the students

B. ROLL CALL

Ms. Vanessa Phillips- Yes  
Mr. Octavio Mendez- Yes  
Ms. Tessa McKenna -Yes  
Ms. Vanessa Bones- Yes

All were in favor land the motion carried

#### XIX. ADJOURNMENT

A. Motion by Ms. Tessa McKenna and second by Mr. Octavio Mendez to adjourn the meeting at 6:19 PM.

B. ROLL CALL

Ms. Vanessa Phillips- Yes  
Mr. Octavio Mendez- Yes  
Ms. Tessa McKenna -Yes  
Ms. Vanessa Bones- Yes

All were in favor land the motion carried

C. Next Meeting is on February 27, 2023

Respectfully submitted

Dennis Zakroff

School Business Administrator/Board Secretary