

**Vineland Public Charter School**

**Regular Board Meeting**

**February 26, 2024**

**Convenes at 6:45p.m. in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361**

I. CALLED TO ORDER

A. Call to Order by the Board President 6:45 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 29, 2023.

III. PLEDGE OF ALLEGIANCE

A. Led by Mr. Dennis Zakroff

IV. ROLL CALL

A. Vanessa Phillips, President- Present  
Fatma Gadalla, Trustee- Absent  
Octavio Mendez, Trustee- Present  
Tessa McKenna, Trustee- Absent  
Vanessa Bones, Trustee -Present

B. Also Present:

1. Matthew Ackiewicz, Superintendent - Present  
CCCSN Executive Director - Absent  
CCCSN Deputy Director- Absent  
Dennis Zakroff, Board Secretary/Business Administrator -Present  
Christina Murphy, Treasurer- Present  
Jennifer Hagan, HR Coordinator- Present  
Joseph Keyek, Facilities Manager- Present  
Mr. Matthew Larson, Principal- Present  
Mr. Joseph Zlotek, Assistant Principal -Present

V. REVIEW OF AGENDA

A. Questions

VI. OPEN TO PUBLIC

1. The public may ask questions pertaining to agenda items only. No Public

VII. APPROVE MINUTES

A. Motion by Ms. Vanessa Bones and second by Mr. Octavio Mendez to approve the Minutes of the Regular session meeting held on January 22, 2024.

B. ROLL CALL

Ms. Vanessa Phillips – Yes  
Mr. Octavio Mendez – Yes  
Ms. Vanessa Bones – Yes

All were in favor and the motioned carried

VIII. OLD BUSINESS (NONE)

IX. FINANCE

A. Motion by Ms. Vanessa Phillips and second by Ms. Vanessa Bones to approve items 1 through 15 under Finance.

1. Recommend approval of line item transfers for the Month of January 2024. (Backup L-1)

2. Recommend the approval of the Board Secretary's Reports in January. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2024. The Treasurer's Report and the Secretary's Reports are in agreement for the month of January 2024. (Backup L-3)
4. Recommend approval of the bills as attached in the amount of \$559,422.85 (Back-up L-4)
5. Recommend approval of the following payrolls (Backup L-5)  
January 15, 2024 - \$140,021.46  
January 31, 2024 - \$142,546.69
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend to approve the expense reclassification report for January 2024. (Back-up L-6)
8. Recommend to approve the membership into Cumberland County Association of School Administrators in the amount of \$200. (Back-up L-7)
9. Recommend to approve the agreement with Ocean First Bank for Positive Payment Services. (Back-up L-8)
10. Recommend to approve the invoice with Rowan University in the amount of \$325. (Back-up L-9)
11. Recommend to approve the quote with STS Education in the amount of \$29,101.02 for 130 new chromebooks. (Back-up L-11)
12. Recommend to approve the Memorandum for SEMI Wavier request. (Back-up L-12)
13. Recommend to approve the quote with STS Education in the amount of \$1,705.21. (Back-up L-13)
14. Recommend to accept and approve the Audit Report for the 2022-2023 School (See Attached)
15. Recommend to accept and approve the Audit Summary Report for the 2022-2023 School year (See attached)

**B. ROLL CALL**

Ms. Vanessa Phillips – Yes  
Mr. Octavio Mendez – Yes  
Ms. Vanessa Bones – Yes

All were in favor and the motioned carried

**X. POLICY UPDATES**

**A. Motion by Ms. Vanessa Bones and second by Mr. Octavio Mendez to approve item 1 under Policy.**

1. First Reading of Policy Alert #232  
P 1140 Educational Equity Policies/Affirmative Action (M) (Revised)  
P 1523 Comprehensive Equity Plan (M) (Revised)  
P 1530 Equal Employment Opportunities (M) (Revised)  
R 1530 Equal Employment Opportunity Complaint Procedure (M) (Revised)  
P 1550 Equal Employment/Anti-Discrimination Practices (M) (Revised)  
R 2200 Curriculum Content (M) (Revised)  
P 2260 Equity in School and Classroom Practices (M) (Revised)  
R 2260 Equity in School and Classroom Practices Complaint Procedure (M) (Revised)

P 2411 Guidance Counseling (M) (Revised)  
P 3211 Code of Ethics (Revised)  
R 5440 Honoring Student Achievement (Revised)  
P 5570 Sportsmanship (Revised)  
P 5750 Equitable Educational Opportunity (M) (Revised)  
P 5755 Equity in Educational Programs and Services (M) (Abolished)  
P 5841 Secret Societies (Revised)  
P 5842 Equal Access of Student Organizations (Revised)  
P & R 7610 Vandalism (Revised)  
P 9323 Notification of Juvenile Offender Case Disposition (Revised)

B. ROLL CALL

Ms. Vanessa Phillips – Yes  
Mr. Octavio Mendez – Yes  
Ms. Vanessa Bones – Yes

All were in favor and the motioned carried

XI. PERSONNEL

A. Motion by Ms. Vanessa Bones and second by Mr. Octavio Mendez to approve items 1 and 2 under Personnel.

1. Recommend approval of the staff list and salaries for the 2023-2024 school year as attached. (Backup PER-1)
2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)

B. ROLL CALL

Ms. Vanessa Phillips – Yes  
Mr. Octavio Mendez – Yes  
Ms. Vanessa Bones – Yes

All were in favor and the motioned carried

XII. FACILITIES

XIII. SCHOOL OPERATIONS

A. Motion by Mr. Octavio Mendez and second by Ms. Vanessa Phillips to accept the Principal's reports.

1. Reports as presented by Mr. Matthew Larson or Mr. Joseph Zlotek.

B. ROLL CALL

Ms. Vanessa Phillips – Yes  
Mr. Octavio Mendez – Yes  
Ms. Vanessa Bones – Yes

All were in favor and the motioned carried

XIV. SUPERINTENDENTS REPORT

A. Motion by Ms. Vanessa Bones and second by Ms. Vanessa Phillips to approve the Superintendent's Report.

1. Reports as presented by Mr. Matthew Ackiewicz. (S-1)

B. ROLL CALL

Ms. Vanessa Phillips – Yes  
Mr. Octavio Mendez – Yes  
Ms. Vanessa Bones – Yes

All were in favor and the motioned carried

XV. ADJOURNMENT

- A. Motion by Ms. Vanessa Phillips and second by Mr. Octavio Mendez to adjourn the meeting at 7:08 PM.
- B. ROLL CALL
  - Ms. Vanessa Phillips – Yes
  - Mr. Octavio Mendez – Yes
  - Ms. Vanessa Bones – Yes

All were in favor and the motioned carried

- C. Next Meeting is on March 18, 2024.

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator