

**Vineland Public Charter School
Regular Board Meeting
September 18, 2023**

Convenes at 6:45 p.m. in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361

- I. CALLED TO ORDER
 - A. Call to Order by the Board President 6:54 PM
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
 - A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on July 1, 2023.
- III. PLEDGE OF ALLEGIANCE
 - A. Led by Mr. Dennis Zakroff
- IV. ROLL CALL
 - A. Vanessa Phillips, President- Present
Fatma Gadalla, Trustee- Absent
Octavio Mendez, Trustee- Present
Tessa McKenna, Trustee- Absent
Vanessa Bones, Trustee - Present
 - B. Also Present:
 - 1. Matthew Ackiewicz, Superintendent- Present
CCCSN Executive Director - Present
CCCSN Deputy Director- Present
Dennis Zakroff, Board Secretary/Business Administrator- Present
Christina Murphy, Treasurer -Present
Jennifer Hagan, HR Coordinator- Absent
Mr. Matthew Larson, Principal- Present
Mr. Joseph Zlotek, Assistant Principal- Present
- V. REVIEW OF AGENDA
 - A. Questions
- VI. OPEN TO PUBLIC
 - 1. The public may ask questions pertaining to agenda items only.
- VIII. OPEN TO PUBLIC
- IX. APPROVE MINUTES
 - A. Motion by Mr. Octavio Mendez and second by Ms. Vanessa Bones to approve the Minutes of the Regular session meeting held on August 21, 2023.
 - B. ROLL CALL
Ms. Vanessa Phillips- Yes
Mr. Octavio Mendez- Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried.
- X. OLD BUSINESS (NONE)
- XI. FINANCE

- A. Motion by Mr. Octavio Mendez and second by Ms. Vanessa Bones to approve items 1 through 17 under Finance.
1. Recommend approval of line item transfers for the Month of August 2023. (Backup L-1)
 2. Recommend the approval of the Board Secretary's Reports in August. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
 3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2023. The Treasurer's Report and the Secretary's Reports are in agreement for the month of August 2023. (Backup L-3)
 4. Recommend approval of the bills as attached in the amount of \$377,123.55 (Back-up L-4)
 5. Recommend approval of the following payrolls (Backup L-5):
 - August 15, 2023 - \$34,059.11
 - August 31, 2023 - \$23,311.93
 - August 15, 2023 - \$154,493.78
 6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 7. Recommend to approve the expense reclassification report for August 2023. (Back-up L-6)
 8. Recommend to approve the quote with STS Education in the amount of \$1,888.88. (Back-up L-7)
 9. Recommend to approve the quote STS Education in the amount of \$3,134.00 (Back-up L-8)
 10. Recommend to approve training with Strauss Esmae Associates in the amount of \$145. (Back-up L-9)
 11. Recommend to approve the training for Mary Troxel in the amount of \$178.00 (or 7 ETTC hours) (Back-up L-10)
 12. Recommend to approve the estimate with Aubrey Construction in the amount of \$9,650 for roof repairs. (Back-up L-11)
 13. Recommend to approve the quote with People Who Get It in the amount of \$80.80. (Back-up L-12)
 14. Recommend to approve the quote with Krise in the amount of \$4,345.87. (Back-up L-13)
 15. Recommend to approve the quote with Webers in the amount of \$848.02 (Back-up L-14)
 16. Recommend to approve the quote with Teaching Strategies in the amount of \$6,886. (Back-up L-15)
 17. Recommend to approve the NJ High Impact Tutoring Competitive Grant in the amount of \$38,000. (Back-up L-16)

- B. ROLL CALL
Ms. Vanessa Phillips- Yes
Mr. Octavio Mendez- Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried.

XII. POLICY UPDATES (NONE)

XIII. PERSONNEL

- A. Motion by Mr. Octavio Mendez and second by Ms. Vanessa Bones to approve items 1 and 2 under Personnel.
 - 1. Recommend approval of the staff list and salaries for the 2023-2024 school year as attached. (Backup PER-1)
 - 2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)
- B. ROLL CALL
 - Ms. Vanessa Phillips- Yes
 - Mr. Octavio Mendez- Yes
 - Ms. Vanessa Bones- Yes

All were in favor and the motion carried.

XIV. FACILITIES (NONE)

XV. SCHOOL OPERATIONS

- A. Motion by Ms. Vanessa Bones and second by Mr. Octavio Mendez to accept the Principal's reports.
 - 1. Reports as presented by Mr. Matthew Larson or Mr. Joseph Zlotek.
 - 2. Employee Handbook (Back-up SO-2)
- B. ROLL CALL
 - Ms. Vanessa Phillips- Yes
 - Mr. Octavio Mendez- Yes
 - Ms. Vanessa Bones- Yes

All were in favor and the motion carried.

XVI. SUPERINTENDENTS REPORT

- A. Motion by Ms. Vanessa Bones and second by Mr. Octavio Mendez to approve the Superintendent's Report.
 - 1. Reports as presented by Mr. Matthew Ackiewicz (S-1).
- B. ROLL CALL
 - Ms. Vanessa Phillips- Yes
 - Mr. Octavio Mendez- Yes
 - Ms. Vanessa Bones- Yes

All were in favor and the motion carried.

XVII. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Ms. Vanessa Bones and second by Mr. Octavio Mendez to accept the Executive Director's reports.
 - 1. Report as presented by Dr. Garcia.
 - Welcomed everyone back for another school year
 - Happy with the enrollment numbers
 - Glad to see work being done on the pole-barn/ gym space
 - Concerned about the roof and water leaks.
- B. ROLL CALL

Ms. Vanessa Phillips- Yes
Mr. Octavio Mendez- Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried.

XVIII. ADJOURNMENT

- A. Motion by Mr. Octavio Mendez and second by Ms. Vanessa Bones to adjourn the meeting at 7:17 PM.
- B. ROLL CALL
 - Ms. Vanessa Phillips- Yes
 - Mr. Octavio Mendez- Yes
 - Ms. Vanessa Bones- Yes

All were in favor and the motion carried.

- C. Next Meeting is on October 16, 2023.

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator