

**Vineland Public Charter School
Regular Board Meeting
January 22, 2024**

Convenes at 6:45p.m. in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361

I. CALLED TO ORDER

A. Call to Order by the Board President 6:46 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 29, 2023.

III. PLEDGE OF ALLEGIANCE

A. Led by Mr. Dennis Zakroff

IV. ROLL CALL

A. Vanessa Phillips, President- Present
Fatma Gadalla, Trustee- Absent
Octavio Mendez, Trustee- Present
Tessa McKenna, Trustee-Absent
Vanessa Bones, Trustee - Present

B. Also Present:

1. Matthew Ackiewicz, Superintendent- Present
CCCSN Executive Director - Present
CCCSN Deputy Director- Present
Dennis Zakroff, Board Secretary/Business Administrator- Present
Christina Murphy, Treasurer - Present
Jennifer Hagan, HR Coordinator- Present
Mr. Matthew Larson, Principal- Present
Mr. Joseph Zlotek, Assistant Principal - Present

V. REVIEW OF AGENDA

A. Questions

VI. OPEN TO PUBLIC

1. The public may ask questions pertaining to agenda items only. No public.

VII. APPROVE MINUTES

A. Motion by Mr. Octavio Mendez and second by Ms. Vanessa Phillips to approve the Minutes of the Regular session meeting held on December 18, 2023.

B. ROLL CALL

Ms. Vanessa Phillips – Yes
Mr. Octavio Mendez – Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried

VIII. OLD BUSINESS (NONE)

IX. FINANCE

A. Motion by Ms. Vanessa Bones and second by Mr. Octavio Mendez to approve items 1 through 9 under Finance.

1. Recommend approval of line item transfers for the Month of December 2023. (Backup L-1)

2. Recommend the approval of the Board Secretary's Reports in December. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2023. The Treasurer's Report and the Secretary's Reports are in agreement for the month of December 2023. (Backup L-3)
4. Recommend approval of the bills as attached in the amount of \$542,540.28 (Back-up L-4)
5. Recommend approval of the following payrolls (Backup L-5)
 - December 15, 2023 - \$174,298.92
 - December 31 2023 - \$147,665.49
 - January 15, 2024 - \$140,021.46
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend to approve the expense reclassification report for December 2023. (Back-up L-6)
8. Recommend to approve the Budget Summary, Cash Flow and the Budget Narrative for the 2023-2024 school year. (Back-up L-7)
9. Recommend to approve the estimate with STS Education in the amount of \$4,983.33. (Back-up L-8)

B. ROLL CALL

- Ms. Vanessa Phillips – Yes
- Mr. Octavio Mendez – Yes
- Ms. Vanessa Bones- Yes

All were in favor and the motion carried

X. POLICY UPDATES (None)

XI. PERSONNEL

- A. Motion by Ms. Vanessa Phillips and second by Mr. Octavio Mendez to approve items 1 and 2 under Personnel.

1. Recommend approval of the staff list and salaries for the 2023-2024 school year as attached. (Backup PER-1)
2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)

B. ROLL CALL

- Ms. Vanessa Phillips – Yes
- Mr. Octavio Mendez – Yes
- Ms. Vanessa Bones- Yes

All were in favor and the motion carried

XII. FACILITIES (NONE)

XIII. SCHOOL OPERATIONS

- A. Motion by Ms. Vanessa Bones and second by Mr. Octavio Mendez to accept the Principal's reports.

1. Reports as presented by Mr. Matthew Larson or Mr. Joseph Zlotek.

B. ROLL CALL

- Ms. Vanessa Phillips – Yes

Mr. Octavio Mendez – Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried

XIV. SUPERINTENDENTS REPORT

A. Motion by Ms. Vanessa Bones and second by Mr. Octavio Mendez to approve the Superintendent's Report.

1. Reports as presented by Mr. Matthew Ackiewicz (S-1).

Mr. Ackiewicz proposed Resolution # 2024-1111 to reduce the number of school days from 195 to 188 days. Stating data support high absenteeism in the last week of August and the last week in June.

Announced Mr. Joseph Keyek will be attending the board meeting going forward and will be providing facilities updates.

Staff is working on plans for next school year and looking at upgrades to the building (Looking at having summer enrichment program again.).

Recommended to pay for Mr. Joseph Zlotek, Assistant Principal, membership of \$125 to NJ Association for Middle Level Education. (S-2)

B. ROLL CALL

Ms. Vanessa Phillips – Yes
Mr. Octavio Mendez – Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried

XV. EXECUTIVE DIRECTOR'S REPORT

A. Motion by Ms. Vanessa Phillips and second by Mr. Octavio Mendez to accept the Executive Director's reports.

1. Report as presented by Dr. Garcia.

Dr. Garcia reported the results of the Educational Service Provider Evaluation Form with Millville scoring 136.5/140 exceeding standards.

She also reported on the new law passed allowing charter schools to receive facilities funding.

B. ROLL CALL

Ms. Vanessa Phillips – Yes
Mr. Octavio Mendez – Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried

XVI. ADJOURNMENT

A. Motion by Ms. Vanessa Phillips and second by Mr. Octavio Mendez to adjourn the meeting at 7:12 PM.

B. ROLL CALL

Ms. Vanessa Phillips – Yes
Mr. Octavio Mendez – Yes
Ms. Vanessa Bones- Yes

All were in favor and the motion carried

C. Next Meeting is on February 26, 2024.

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator