

**Vineland Public Charter School
Regular Board Meeting
November 18, 2024**

Convenes at 6:45p.m. in the in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361

I. CALLED TO ORDER

A. Call to Order by the Board President 6:45 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 24, 2024.

III. PLEDGE OF ALLEGIANCE

A. Led by Mr. Dennis Zakroff

IV. ROLL CALL

A. Vanessa Phillips, President -Present
Vanessa Bones, Vice President- Present
Fatma Gadalla, Trustee- Present
Octavio Mendez, Trustee- Present
Tessa McKenna, Trustee- Absent

B. Also Present:

1. Matthew Ackiewicz, Superintendent -Present
CCCSN Executive Director- Present
CCCSN Deputy Director- Present
Dennis Zakroff, Board Secretary/Business Administrator- Present
Christina Murphy, Treasurer - Present
Edward Avena, Comptroller- Present
Joseph Keyek, Facilities Manager- Present
Jennifer Hagan, HR Coordinator- Present
Mr. Matthew Larson, Principal- Present
Mr. Joseph Zlotek, Assistant Principal -Present
Mr. William Palmer potential new board member

V. REVIEW OF AGENDA

A. Questions No Questions

VI. OPEN TO PUBLIC – No public present

1. The public may ask questions pertaining to agenda items only.

VII. EXECUTIVE SESSION (Not needed)

VIII. APPROVE MINUTES

A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Bones to approve the Minutes of the Regular session meeting held on October 21, 2024.

B. ROLL CALL

Ms. Vanessa Phillips- Yes
Ms. Vanessa Bones- Yes
Ms. Fatma Gadalla -Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried

IX. OLD BUSINESS (NONE)

X. FINANCE

- A. Motion by Ms. Vanessa Phillips and second by Ms. Vanessa Bones to approve items 1 through 14 under Finance.
1. Recommend approval of line item transfers for the Month of October 2024. (Backup L-1)
 2. Recommend the approval of the Board Secretary's Reports in October. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
 3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2024. The Treasurer's Report and the Secretary's Reports are in agreement for the month of October 2024. (Backup L-3)
 4. Recommend approval of the June bills as attached in the amount of \$336,342.48 (Back-up L-4)
 5. Recommend approval of the following payrolls (Backup L-5)
October 15, 2024 - \$149,396.14
October 30, 2024 - \$153,621.42
 6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 7. Recommend to approve the expense reclassification report for October 2024. (Back-up L-6)
 8. Recommend to approve the Annual Charter/Renaissance School Fiscal Questionnaire (Back-up L-7)
 9. Recommend to approve the Health and Safety Evaluation of School Buildings Checklist for the 2024-2025 school year (Back-up L-8)
 10. Recommend to approve the Electricity Auction Resolution (Back-up L-9)
 11. Recommend to approve the proposal with Multi-Temp Mechanical, Inc for annual HVAC maintenance for a total \$6,048.00. (Back-up L-10)
 12. Recommend to approve the travel voucher for Kathy Turcotte. (Back-up L-11)
 13. Recommend to approve the quote with Miradore for network control access for \$3.30 a month for 12 months a total of \$39.60 (Back-up L-12)
 14. Recommend to approve the quote with Multi-Temp Mechanical in the amount of \$3,046.79 for Kitchen Wiring. (Back-up 13)
- B. ROLL CALL
Ms. Vanessa Phillips- Yes
Ms. Vanessa Bones- Yes
Ms. Fatma Gadalla -Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried

XI. POLICY UPDATES (None)

XII. PERSONNEL

- A. Motion by Ms. Vanessa Bones and second by Ms. Fatma Gadalla to approve items 1 and 2 under Personnel.
 - 1. Recommend approval of the staff list and salaries for the 2024-2025 school year as attached. (Backup PER-1)
 - 2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)
- B. ROLL CALL
 - Ms. Vanessa Phillips- Yes
 - Ms. Vanessa Bones- Yes
 - Ms. Fatma Gadalla -Yes
 - Mr. Octavio Mendez- Yes

All were in favor and the motion carried

XIII. FACILITIES

- A. Motion by Mr. Octavio Mendez and second by Ms. Fatma Gadalla to approve item 1 under Facilities.
 - 1. Reports as presented by Mr. Joseph Keyek. (Back-up F-1)
- B. ROLL CALL
 - Ms. Vanessa Phillips- Yes
 - Ms. Vanessa Bones- Yes
 - Ms. Fatma Gadalla -Yes
 - Mr. Octavio Mendez- Yes

All were in favor and the motion carried

XIV. SCHOOL OPERATIONS

- A. Motion by Ms. Vanessa Phillips and second by Ms. Fatma Gadalla to accept the Principal's reports.
 - 1. Reports as presented by Mr. Matthew Larson or Mr. Joseph Zlotek.
- B. ROLL CALL
 - Ms. Vanessa Phillips- Yes
 - Ms. Vanessa Bones- Yes
 - Ms. Fatma Gadalla -Yes
 - Mr. Octavio Mendez- Yes

All were in favor and the motion carried

XV. SUPERINTENDENTS REPORT

- A. Motion by Ms. Vanessa Phillips and second by Ms. Vanessa Bones to approve the Superintendent's Report.
 - 1. Reports as presented by Mr. Matthew Ackiewicz. (S-1)
 - Mr. Ackiewicz walked the building
 - Working on the Pole barn
 - Reviewing instruction practices and attendance trends
- B. ROLL CALL
 - Ms. Vanessa Phillips- Yes
 - Ms. Vanessa Bones- Yes
 - Ms. Fatma Gadalla -Yes

Mr. Octavio Mendez- Yes

All were in favor and the motion carried

XVI. EXECUTIVE DIRECTOR'S REPORT

A. Motion by Ms. Vanessa Bones and second by Ms. Fatma Gadalla to accept the Executive Director's reports.

1. Report as presented by Dr. Garcia.
2. Approve the 2024 CCCSN ESP Evaluations (E-1)

B. ROLL CALL

Ms. Vanessa Phillips- Yes
Ms. Vanessa Bones- Yes
Ms. Fatma Gadalla -Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried

XVII. ADJOURNMENT

A. Motion by Ms. Vanessa Phillips and second by Ms. Fatma Gadalla to adjourn the meeting at 7:11 PM.

B. ROLL CALL

Ms. Vanessa Phillips- Yes
Ms. Vanessa Bones- Yes
Ms. Fatma Gadalla -Yes
Mr. Octavio Mendez- Yes

All were in favor and the motion carried

C. Next Meeting is December 16, 2024.

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator