

**Vineland Public Charter School
Regular Board Meeting
December 18, 2023**

Convenes at 6:45p.m. in the in the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361

I. CALLED TO ORDER

A. Call to Order by the Board President 6:49 PM

II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING

A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 29, 2023.

III. PLEDGE OF ALLEGIANCE

A. Led by Mr. Dennis Zakroff

IV. ROLL CALL

A. Vanessa Phillips, President- Present
Fatma Gadalla, Trustee-Present
Octavio Mendez, Trustee- Present
Tessa McKenna, Trustee- Absent
Vanessa Bones, Trustee -Present

B. Also Present:

1. Matthew Ackiewicz, Superintendent- Present
CCCSN Executive Director -Present
CCCSN Deputy Director- Present
Dennis Zakroff, Board Secretary/Business Administrator- Present
Christina Murphy, Treasurer - Present
Jennifer Hagan, HR Coordinator- Present
Mr. Matthew Larson, Principal- Present
Mr. Joseph Zlotek, Assistant Principal - Present

V. REVIEW OF AGENDA

A. Questions

VI. OPEN TO PUBLIC No Public

1. The public may ask questions pertaining to agenda items only.

VII. RECOMMENDATION TO THE BOARD OF TRUSTEES

A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Phillips to approve item 1 under Recommendation for the Board of Trustees.

1. Request that all board members complete the Board Self Evaluation no later than January 15, 2024.

B. ROLL CALL

Ms. Vanessa Phillips- Yes
Ms. Fatma Gadalla- Yes
Mr. Octavio Mendez- Yes
Ms. Vanessa Bones- Yes

All in favor and the motion carried

VIII. APPROVE MINUTES

A. Motion by Ms. Vanessa Phillips and second by Mr. Octavio Mendez to approve the Minutes of the Regular session meeting held on November 27, 2023.

B. ROLL CALL

Ms. Vanessa Phillips- Yes
Ms. Fatma Gadalla- Yes
Mr. Octavio Mendez- Yes
Ms. Vanessa Bones- Yes

All in favor and the motion carried

IX. OLD BUSINESS (NONE)

X. FINANCE

A. Motion by Ms. Fatma Gadalla and second by Mr. Octavio Mendez to approve items 1 through 13 under Finance.

1. Recommend approval of line item transfers for the Month of November 2023. (Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in November. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2023. The Treasurer's Report and the Secretary's Reports are in agreement for the month of November 2023. (Backup L-3)
4. Recommend approval of the bills as attached in the amount of \$524,752.63 (Back-up L-4)
5. Recommend approval of the following payrolls (Backup L-5)
November 15, 2023 - \$149,645.96
November 30, 2023 - \$144,168.62
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend to approve the expense reclassification report for September 2023. (Back-up L-6)
8. Recommend to approve the Snow Renewal contract with Progreen Property Solutions. (Back-up L-7)
9. Recommend to approve the estimate with Weber for bus maintenance in the amount of \$739.10. (Back-up L-8)
10. Recommend to approve the proposal with CM3 in the amount of \$1,023. (Back-up L-9)
11. Recommend to approve the partnership with Girl Scouts of central and South Jersey. (Back-up L-10)
12. Recommend to approve the revised contract with Pure Berry Co., LLC for January 1, 2024 - December 31, 2028 in the amount of \$1300 annually. (Back-up L-11)
13. Recommend to approve the estimate with Weber for bus transmission e in the amount of \$21,997.66. (Back-up L-12)

B. ROLL CALL

Ms. Vanessa Phillips- Yes
Ms. Fatma Gadalla- Yes
Mr. Octavio Mendez- Yes
Ms. Vanessa Bones- Yes

All in favor and the motion carried

XI. POLICY UPDATES (None)

XII. PERSONNEL

- A. Motion by Ms. Vanessa Bones and second by Ms. Vanessa Phillips_ to approve items 1 and 2 under Personnel.
 - 1. Recommend approval of the staff list and salaries for the 2023-2024 school year as attached. (Backup PER-1)
 - 2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)

- B. ROLL CALL
 - Ms. Vanessa Phillips- Yes
 - Ms. Fatma Gadalla- Yes
 - Mr. Octavio Mendez- Yes
 - Ms. Vanessa Bones- Yes

All in favor and the motion carried

XIII. FACILITIES (NONE)

XIV. SCHOOL OPERATIONS

- A. Motion by Mr. Octavio Mendez and second by Ms. Vanessa Phillips to accept the Principal's reports.
 - 1. Reports as presented by Mr. Matthew Larson or Mr. Joseph Zlotek.

- B. ROLL CALL
 - Ms. Vanessa Phillips- Yes
 - Ms. Fatma Gadalla- Yes
 - Mr. Octavio Mendez- Yes
 - Ms. Vanessa Bones- Yes

All in favor and the motion carried

XV. SUPERINTENDENTS REPORT

- A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Bones to approve the Superintendent's Report.
 - 1. Reports as presented by Mr. Matthew Ackiewicz (S-1).
 - 2. Safe Return Plan
 - 3. Cardiac Emergency Response Plan
 - Discussed working with Dr. James to improving and revamping the curriculum site
 - Plans are moving forward with the pole barn
 - A lot support for the shows

- B. ROLL CALL
 - Ms. Vanessa Phillips- Yes
 - Ms. Fatma Gadalla- Yes
 - Mr. Octavio Mendez- Yes
 - Ms. Vanessa Bones- Yes

All in favor and the motion carried

XVI. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Ms. Fatma Gadalla and second by Mr. Octavio Mendez to accept the Executive Director's reports.
 - 1. Report as presented by Dr. Garcia.
 - Glad to see the Girls Scout program beginning

Happy with the plans moving forward with the pole barn
Thank Jean Parkhill, who is retiring on December 21, 2023 from Millville
Wishing everyone Happy Holidays!

B. ROLL CALL

Ms. Vanessa Phillips- Yes

Ms. Fatma Gadalla- Yes

Mr. Octavio Mendez- Yes

Ms. Vanessa Bones- Yes

All in favor and the motion carried

XVII. ADJOURNMENT

A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Bones to adjourn the meeting at 7:12 PM.

B. ROLL CALL

Ms. Vanessa Phillips- Yes

Ms. Fatma Gadalla- Yes

Mr. Octavio Mendez- Yes

Ms. Vanessa Bones- Yes

All in favor and the motion carried

C. Next Meeting is on January 22, 2024.

Happy Holidays

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator