

**Vineland Public Charter School**  
**Regular Board Meeting**  
**October 16, 2023**

**Convenes at 6:45 p.m. the Cafeteria at 1480 Pennsylvania Ave, Vineland NJ 08361**

- I. CALLED TO ORDER
  - A. Call to Order by the Board President 6:45 PM
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
  - A. Public Notice of this Meeting was advertised in the South Jersey Times and The Reminder on June 29, 2023.
- III. PLEDGE OF ALLEGIANCE
  - A. Led by Mr. Dennis Zakroff
- IV. ROLL CALL
  - A. Vanessa Phillips, President -Present  
Fatma Gadalla, Trustee -Present  
Octavio Mendez, Trustee - Present  
Tessa McKenna, Trustee- Absent  
Vanessa Bones, Trustee -Present
  - B. Also Present:
    - 1. Matthew Ackiewicz, Superintendent- Present  
CCCSN Executive Director -Present  
CCCSN Deputy Director -Present  
Dennis Zakroff, Board Secretary/Business Administrator -Present  
Christina Murphy, Treasurer -Present  
Jennifer Hagan, HR Coordinator- Present  
Mr. Matthew Larson, Principal -Present  
Mr. Joseph Zlotek, Assistant Principal -Present
- V. REVIEW OF AGENDA
  - A. Questions
- VI. OPEN TO PUBLIC
  - 1. The public may ask questions pertaining to agenda items only.
- VII. EXECUTIVE SESSION None
- VIII. OPEN TO PUBLIC No Public
- IX. APPROVE MINUTES
  - A. Motion by Ms. Vanessa Phillips and second by Ms. Fatma Gadalla to approve the Minutes of the Regular session meeting held on September 18, 2023.
  - B. ROLL CALL
    - Ms. Vanessa Phillips -Yes
    - Ms. Fatma Gadalla -Yes
    - Mr. Octavio Mendez-Yes
    - Ms. Vanessa Bones, Trustee -Yes

All were in favor and the motion carried
- X. OLD BUSINESS (NONE)
- XI. FINANCE

A. Motion by Ms. Fatma Gadalla and second by MS. Vanessa Phillips to approve items 1 through 14 under Finance.

1. Recommend approval of line item transfers for the Month of September 2023. (Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in September. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2023. The Treasurer's Report and the Secretary's Reports are in agreement for the month of September 2023. (Backup L-3)
4. Recommend approval of the September 2023 bills as attached in the amount of \$642,250.54 (Back-up L-4)
5. Recommend approval of the following payrolls (Backup L-5)  
September 15, 2023 - \$154,493.78  
September 30, 2023 - \$142,658.75
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend to approve the expense reclassification report for September 2023. (Back-up L-6)
8. Recommend to approve the quote with IXL in the amount of \$8,951. (Back-up L-7)
9. Recommend to approve the allocation of staff of the Title 1, IDEA and ESSER II Funds (Back-up L-8)
10. Recommend to approve the quotes with Sharon Dondero for Pre-School Coach. (Back-up L-9)
11. Recommend to approve the contract with Bowman and Company (Back-up L-10)
12. Recommend to approve the estimate Webers in the amount of \$8,507.79 (Back-up L-11)
13. Recommend to approve the estimate with Webers in the amount of \$1,715.56. (Back-up L-12)
14. Recommend to approve the agreement with Tristate Engineering & Surveying to work on the pole barn (L-13).

B. ROLL CALL

Ms. Vanessa Phillips -Yes

Ms. Fatma Gadalla -Yes

Mr. Octavio Mendez-Yes

Ms. Vanessa Bones, Trustee -Yes

All were in favor and the motion carried

## XII. POLICY UPDATES (See Attached)

A. Motion by Mr. Octavio Mendez and second by Ms. Fatma Gadalla to approve the first reading of item 1 under Policy Updates.

1. P 1524 School Leadership Councils (Abolished)  
P & R 1642.01 Sick Leave (New)  
P 2270 Religion in the Schools (Revised)  
P & R 2419 School Threat Assessment Teams (M) (New)  
P 3161 Examination for Cause (Revised)

- P & R 3212 Attendance (M) (Revised)
- P 3324 Right of Privacy (Revised)
- P & R 3432 Sick Leave (Abolished)
- P 4161 Examination for Cause (Revised)
- P & R 4212 Attendance (M) (Revised)
- P 4324 Right of Privacy (Revised)
- P & R 4432 Sick Leave (Abolished)
- P & R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P & R 5116 Education of Homeless Children and Youths (Revised)
- P & R 5460.02 Bridge Year Pilot Program (M) (Abolished)
- P 6361 Relations With Vendors for Abbott Districts (Abolished)
- P 8500 Food Services (M) (Revised)
- P 8540 School Nutrition Programs (M) (Abolished)
- P 8550 Meal Charges/Outstanding Food Service Bill (M) (Abolished)

B. ROLL CALL

- Ms. Vanessa Phillips -Yes
- Ms. Fatma Gadalla -Yes
- Mr. Octavio Mendez-Yes
- Ms. Vanessa Bones, Trustee -Yes

All were in favor and the motion carried

XIII. PERSONNEL

- A. Motion by Ms. Vanessa Bones and second by Ms. Fatma Gadalla to approve items 1 through 3 under Personnel.
  1. Recommend approval of the staff list and salaries for the 2023-2024 school year as attached. (Backup PER-1)
  2. Recommend approval of the personnel actions as listed in the attached. (Backup PER-2)
  3. Recommend to approve staff members request for unpaid leave. (PER-3)

B. ROLL CALL

- Ms. Vanessa Phillips -Yes
- Ms. Fatma Gadalla -Yes
- Mr. Octavio Mendez-Yes
- Ms. Vanessa Bones, Trustee -Yes

All were in favor and the motion carried

XIV. FACILITIES (NONE)

XV. SCHOOL OPERATIONS

- A. Motion by Ms. Vanessa Bones and second by Mr. Octavio Mendez to accept the Principal's reports.
  1. Reports as presented by Mr. Matthew Larson or Mr. Joseph Zlotek.

ROLL CALL

- Ms. Vanessa Phillips -Yes
- Ms. Fatma Gadalla -Yes
- Mr. Octavio Mendez-Yes
- B. Ms. Vanessa Bones, Trustee -Yes

All were in favor and the motion carried

XVI. SUPERINTENDENTS REPORT

- A. Motion by Ms. Vanessa Bones and second by Ms. Fatma Gadalla to approve the Superintendent's Report.
  - 1. Reports as presented by Mr. Matthew Ackiewicz (S-1).
  - 2. Safe Return Plan
- B. ROLL CALL
  - Ms. Vanessa Phillips -Yes
  - Ms. Fatma Gadalla -Yes
  - Mr. Octavio Mendez-Yes
  - Ms. Vanessa Bones, Trustee -Yes

All were in favor and the motion carried

XVII. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Ms. Fatma Gadalla and second by Ms. Vanessa Bones to accept the Executive Director's reports.
  - 1. Report as presented by Dr. Garcia.
    - Suggest focusing on 7<sup>th</sup> grade mathematics to help improve scores
    - Waiting on Grant for High-Impact Tutoring for after school
    - Working on the plans and process for the Pole-Barn
- B. ROLL CALL
  - Ms. Vanessa Phillips -Yes
  - Ms. Fatma Gadalla -Yes
  - Mr. Octavio Mendez-Yes
  - Ms. Vanessa Bones, Trustee -Yes

All were in favor and the motion carried

XVIII. ADJOURNMENT

- A. Motion by Ms. Fatma Gadalla and second by Mr. Octavio Mendez to adjourn the meeting at 7:19 PM.
- B. ROLL CALL
  - Ms. Vanessa Phillips -Yes
  - Ms. Fatma Gadalla -Yes
  - Mr. Octavio Mendez-Yes
  - Ms. Vanessa Bones, Trustee -Yes

All were in favor and the motion carried

- C. Next Meeting is on November 20, 2023.

Respectfully submitted

Dennis Zakroff

Board Secretary/ Business Administrator