

**Vineland Public Charter School
Regular Board Meeting Minutes
August 27, 2018**

5:30 p.m. in the Cafeteria at 1480 Pennsylvania Ave., Vineland, NJ 08361

- I. CALLED TO ORDER
 - A. Call to Order by the Board President 5:37 PM
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
 - A. Public Notice of this Meeting was advertised in the South Jersey Times on July 12, 2018.
- III. PLEDGE OF ALLEGIANCE
 - A. Led by Board Vice President.
- IV. ROLL CALL
 - A. Gary Stanker - ABSENT
Vanessa Phillips - PRESENT
Art Capriotti – PRESENT (By Telephone)
Fatma Gadalla - PRESENT
Rudy Zuniga - PRESENT
 - B. Also Present:
 - 1. CCCSN - Executive Director - PRESENT
CCCSN - Deputy Director - PRESENT
Christina Murphy - Business Administrator/Board Secretary - PRESENT
Claudio Cerullo – Principal - PRESENT
Lisa Zuniga - Director, Human Resources - PRESENT
- V. REVIEW OF AGENDA
 - A. Questions - None
- VI. OPEN TO PUBLIC – None.
 - 1. For questions related to agenda items only.
- VII. ADJOURNMENT OF WORK SESSION
 - A. Motion by Rudy Zuniga and second by Fatma Gadalla to adjourn the work session at 5:40 PM.
 - B. ALL IN FAVOR
Voice Vote – Four (4) AYES
- VIII. CALLED TO ORDER
 - A. Regular meeting called to order by Vanessa Phillips at 5:41 PM.
 - B. ROLL CALL
Gary Stanker - ABSENT
Vanessa Phillips - PRESENT
Art Capriotti – PRESENT (By Telephone)
Fatma Gadalla - PRESENT
Rudy Zuniga - PRESENT

IX. EXECUTIVE SESSION - None

X. APPROVE MINUTES

A. Motion by Rudy Zuniga and second by Fatma Gadalla to approve the Minutes of the Regular meeting held on August 7, 2018. (Backup M-1)

B. ROLL CALL

Vanessa Phillips - YES

Art Capriotti - YES

Fatma Gadalla - YES

Rudy Zuniga - YES

Motion passed on a unanimous Roll Call vote.

XI. OLD BUSINESS - None

XII. FINANCE

A. Motion by Rudy Zuniga and second by Art Capriotti to approve items #1 through #18 under Finance.

1. Recommend approval of line item transfers for the Month of July 2018. (Backup L-1)

2. Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the months of June 2018 and July 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying. (Backup materials L-2)

3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of June 2018 and July 2018. The Treasurer's Reports and the Secretary's Reports are in agreement for the month of June 2018 and July 2018. (Backup materials L-3)

4. Recommend approval of the following bills lists as attached:
June 2018 - \$131,662.63
July 2018 - \$167,582.70
August 2018 - \$163,338.47 (Backup L-4)

5. Recommend approval of the following payrolls: (Backup L-5)
July 31, 2018 - \$29,257.44
August 15, 2018 - \$26,670.00

6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. Recommend approval of the expense reclassification reports for June 2018 and July 2018. (Backup L-6)

8. Recommend approval to renew the Vision Service Plan for the period 9/1/2018 through 8/30/2020 with Allen Associates. (Backup L-7)

9. Recommend approval of the Proposal/Contract from 911 Landscaping & Pavers to provide Lawn Cutting, Spring and Fall Clean-Ups, and Mulching. (Backup L-8)
10. Recommend approval of the Resolution for Renewal of Membership with the School Alliance Insurance Fund for a three year period beginning July 1, 2018 and ending July 1, 2021. (Backup L-9)
11. Recommend approval to enter into an agreement with Cumberland Cape Atlantic YMCA to provide School Age Child Care for the 2018-2019 school year. (Backup L-10)
12. Recommend approval of the purchase of an Odyssey of the Mind membership at a cost of \$135.00. (Backup L-11)
13. Recommend approval of the quote from IXL Learning to renew the Site License for Math for the period 8/3/18 to 8/3/19 at a cost of \$1,125.00. (Backup L-12)
14. Recommend approval of a quote from Learning A-Z for product licenses and training at a cost of \$4,926.60. (Backup L-13)
15. Recommend approval of the quote from Academic Entertainment, Inc., for the program Up & Away With Hot Air Balloons on 9/28/2018 at a cost of \$500.00. (Backup L-14)
16. Recommend approval of Invoice 47430 from OnCourse to provide Educational Management Systems, at a total cost of \$11,730.20, for the 2018-2019 school year. (Backup L-15)
17. Recommend approval of the proposal from Mathseeds to provide a comprehensive, blended mathematics program for the 2018-2019 school year at a cost of \$1,160.00. (Backup L-16)
18. Recommend approval to enter into a Cooperative Pricing Agreement with the Camden County Educational Services Commission for the purchase of goods and services. (Backup L-17)
19. Recommend approval of Quote Q-87371 from School Dude to provide Technology Essentials Help Desk software from 7/1/2018 to 6/30/2019 at a cost of \$1,035.00. (Backup L-18)
20. Recommend approval of Quote Q-87380 from School Dude to provide Maintenance Essentials Pro software from 7/1/2018 to 6/30/2019 at a cost of \$2,217.86. (Backup L-19)
21. Recommend approval of the proposal from Carolyn J. Burke, Early Childhood/Special Education Consultant, to provide Master Teacher Coaching and Follow Up for Pre-K from September 2018 through June 2019 (17 full-day visits) at a cost of \$8,500.00. (Backup L-20)
22. Recommend approval for The Association of Language Arts Teachers of New Jersey to provide two (2) full-day professional development sessions for LAL for low achieving students at a total cost of \$4,400.00. (Backup L-21)
23. Recommend approval for The Association of Language Arts Teachers of New Jersey to provide one (1) full-day professional development session for LAL

for low achieving students, Focus on Higher Order Thinking Skills, at a total cost of \$2,000.00. (Backup L-22)

24. Recommend approval of Quote 18-19-NJ-021r1 from Inspired Instruction, LLC, to provide six (6) days of ELA and math professional development at a total cost of \$13,200.00. (Backup L-23)
25. Recommend approval of the proposal from Brett DiNovi & Associates, LLC, to provide Behavior Consultation at a cost of \$115.00 per hour and Functional Behavior Assessment/Independent Evaluation at a cost of \$115.00 per hour, total costs not to exceed \$1,380.00, for the 2018-2019 school year. (Backup L-24)

B. ROLL CALL

Vanessa Phillips - YES

Art Capriotti – YES

Fatma Gadalla - YES

Rudy Zuniga – YES

Motion passed on a unanimous Roll Call vote.

XIII. POLICY UPDATES

- A. Motion by Rudy Zuniga and second by Art Capriotti to approve item #1 under Policy.

1. Recommend approval of Policy #5512, Harassment, Intimidation, and Bullying for a First Reading. (Backup POL-1)

B. ROLL CALL

Vanessa Phillips - YES

Art Capriotti – YES

Fatma Gadalla - YES

Rudy Zuniga – YES

Motion passed on a unanimous Roll Call vote.

XIV. PERSONNEL

- A. Motion by Art Capriotti and second by Rudy Zuniga to approve items #1 through #5 under Personnel.

1. Recommend approval of the staff list and salaries for the 2018-19 school year as attached. (Backup PER-1)
2. Recommend approval of FMLA for DoriAn Ricketts for the period July 25 - October 12, 2018, with the period July 25-July 31 being paid and the period August 1 - October 12, 2018 being unpaid.
3. Recommend approval of the personnel actions listed in the attached with effective dates as indicated. (Backup PER-2)

B. ROLL CALL

Vanessa Phillips - YES

Art Capriotti – YES

Fatma Gadalla - YES

Rudy Zuniga – YES

Motion passed on a unanimous Roll Call vote.

XV. FACILITIES

- First day of school
- Lunch served hot
- Quote for back pond to be cleaned for maintenance bond
- Quote for field
- Farmer – Mike D’Ottavio
 - Called Castellini about land treatment but cannot get a call back.

XVI. COMMUNITY - None

XVII. SCHOOL OPERATIONS

- A. Motion by Rudy Zuniga and second by Art Capriotti to approve items #1 through #3 under School Operations.
1. Recommend approval of the Organizational Chart as attached. (SO-1)
 2. Recommend approval of the Vineland Public Charter School Code of Conduct for 2018-2019. (Backup SO-2) An addendum will be added for parents to sign to acknowledge receipt of this document.
 3. Recommend approval of the VPCS Principal's Report as presented by Dr. Cerullo. (Backup SO-3)
- B. ROLL CALL
Vanessa Phillips - YES
Art Capriotti – YES
Fatma Gadalla - YES
Rudy Zuniga – YES
Motion passed on a unanimous Roll Call vote.

XVIII. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Rudy Zuniga and second by Art Capriotti to accept the Executive Director's report.
1. Report as presented by Dr. Garcia
 - Highmark meeting for Finances
 - Enrollment concerns
 - Night cleaning crew
 - Policy walk through – made suggestion about removing pull station
 - Need to speak with fire department after approval by State
- B. ROLL CALL
Vanessa Phillips - YES
Art Capriotti – YES
Fatma Gadalla - YES
Rudy Zuniga – YES
Motion passed on a unanimous Roll Call vote.

XIX. OPEN TO PUBLIC - None

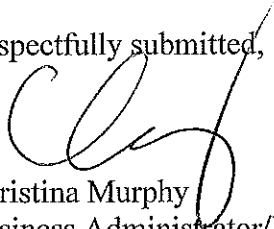
1. Comments limited to 5 minutes per person - The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrators, director, or staff member. Such matters

should only be brought to the Board after all avenues within the chain of command have been exhausted.

XX. ADJOURNMENT

- A. Motion by Rudy Zuniga and second by Art Capriotti to adjourn the meeting at 6:33 PM.
- B. ALL IN FAVOR
Voice Vote – Four (4) AYES
- C. Next Meeting September 24, 2018.

Respectfully submitted,



Christina Murphy
Business Administrator/Board Secretary