

**Vineland Public Charter School  
Work Session/Regular Board Meeting Minutes  
May 31, 2018**

**convenes at 5:30 p.m. in the Cafeteria at 1480 Pennsylvania Ave., Vineland, NJ 08361**

- I. CALLED TO ORDER
  - A. Call to Order by the Board Vice President at 5:31 PM.
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
  - A. Public Notice of this Meeting was advertised in the South Jersey Times on May 29, 2018.
- III. PLEDGE OF ALLEGIANCE
  - A. Led by Lydia Perez-Johnson.
- IV. ROLL CALL
  - A. Gary Stanker – President (BY PHONE)  
Lydia Perez-Johnson - Vice President - PRESENT  
Vanessa Phillips – Trustee – (BY PHONE)  
Art Capriotti – Trustee - PRESENT
  - B. Also Present:  
CCCSN - Executive Director (BY PHONE)  
CCCSN - Deputy Director (BY PHONE)  
Christina Murphy - Business Administrator/Board Secretary - PRESENT  
Scott Ponzetti - Assistant Principal – PRESENT  
Lisa Zuniga – Director, Human Resources - PRESENT
- V. REVIEW OF AGENDA
  - A. Questions
- VI. OPEN TO PUBLIC  
Questions pertaining to agenda items only
- VII. ADJOURNMENT OF WORK SESSION
  - A. Motion by Art Capriotti and second by Vanessa Phillips to adjourn the work session at 5:33 PM.
  - B. ALL IN FAVOR  
Voice Vote – Four (4) AYES
- VIII. CALLED TO ORDER
  - A. Regular meeting called to order by the Board Vice President at 5:34 PM.
  - B. ROLL CALL  
Gary Stanker (BY PHONE)  
Lydia Perez-Johnson - PRESENT  
Vanessa Phillips (BY PHONE)  
Art Capriotti - PRESENT
- IX. EXECUTIVE SESSION: None
- X. OPEN TO THE PUBLIC

- A. Motion by Vanessa Phillips and second by Art Capriotti to open the meeting to the public for comment.
- B. ROLL CALL  
 Gary Stanker - YES  
 Lydia Perez-Johnson – YES  
 Vanessa Phillips - YES  
 Art Capriotti – YES  
**Motion passed on a unanimous Roll Call vote.**
- C. Motion by Gary Stanker and second by Art Capriotti to close the Open to the Public portion of the meeting.
- D. ROLL CALL  
 Gary Stanker - YES  
 Lydia Perez-Johnson – YES  
 Vanessa Phillips - YES  
 Art Capriotti – YES  
**Motion passed on a unanimous Roll Call vote.**

XI. APPROVE MINUTES

- A. Motion by Art Capriotti and second by Gary Stanker to approve the Minutes of the Regular and Executive Session meetings held on April 30, 2018.(Backup M-1)
- B. ROLL CALL  
 Gary Stanker - YES  
 Lydia Perez-Johnson – YES  
 Vanessa Phillips - YES  
 Art Capriotti – YES  
**Motion passed on a unanimous Roll Call vote.**

XII. OLD BUSINESS - None.

XIII. FINANCE

- A. Motion by Vanessa Phillips and second by Art Capriotti to approve items #1 through #14 under Finance.
  - 1. Recommend approval of line item transfers for the month of April 2018. (Backup L-1)
  - 2. Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2)
  - 3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2018. The Treasurer's Report and the Secretary's Reports are in agreement for the month of April 2018.(Backup materials L-3)
  - 4. Recommend approval of the bills as attached in the amount of \$416,674.96. (Backup L-4)

5. Recommend approval of the following payrolls (Backup L-5):  
 May 15, 2018 - \$110,268.18  
 May 31, 2018 - \$108,376.29
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend approval of the expense reclassification report for April 2018. (Backup L-6)
8. Recommend approval of the field trips as attached. (Backup L-7)
9. Recommend approval of the Notice of Solicitation for School Auditing Services.
10. Recommend approval of New Jersey State Contract #40467 Order Form, with Ricoh USA, Inc., for lease of a printer/copier for 48 months at \$329.05 per month. (Backup L-8)
11. Recommend approval to enter into a consolidation agreement for food services with Millville Public Charter School and relinquish any independent arrangements with the New Jersey Department of Agriculture. (Backup L-9)
12. Recommend approval of a contract with Young Audiences New Jersey & Eastern Pennsylvania to provide performance and workshops, for students in grades 3-8, on West African Drum and Dance Traditions, at a cost of \$3,695.00. (Backup L-10)
13. Recommend approval for Kim Garcia and Mariah Schick to attend the LinkIt! 2018 Principal and Teacher Data Leadership Academy at Camden County College, Blackwood, NJ on June 6, 2018. (Backup L-11)
14. Recommend approval of the Services Agreement Reinstatement with US Omni, 403b Accounts, for fiscal year Jul 1, 2018 - Jun 30, 2019 for a total annual fee of \$1,500.00. (Backup L-12)

B. ROLL CALL

Gary Stanker - YES  
 Lydia Perez-Johnson – YES  
 Vanessa Phillips - YES  
 Art Capriotti – YES

**Motion passed on a unanimous Roll Call vote.**

XIV. POLICY UPDATES

- A. Motion by Vanessa Phillips and second by Art Capriotti to approve item #1 under Policy.
  1. Recommend approval of the First Reading of Policy 7450, Property Inventory. (Backup POL-1)
- B. ROLL CALL

Gary Stanker - YES  
Lydia Perez-Johnson – YES  
Vanessa Phillips - YES  
Art Capriotti – YES

**Motion passed on a unanimous Roll Call vote.**

XV. PERSONNEL

- A. Motion by Vanessa Phillips and second by Gary Stanker to approve items #1 through #6 under Personnel.
1. Recommend approval of the staff list and salaries as attached. (Backup PER-1)
  2. Recommend approval of the 2018-2019 staff salary list (Backup PER-2)
  3. Recommend approval to add the following individuals to the list of approved substitute teachers upon receipt of required credentials:  
Christine M. Downing  
Sherri Parmer  
Katie Perry
  4. Recommend acceptance of the resignation of Jaime Pitman, Teacher, effective June 30, 2018. (Backup PER-3)
  5. Recommend acceptance of the resignation of Alexander Iachetta, Teacher, effective May 31, 2018. (Backup PER-4)
  6. Recommend acceptance of the resignation of Marie Fish, Secretary, effective 5/18/2018. (PER-5)

B. ROLL CALL

Gary Stanker - YES  
Lydia Perez-Johnson – YES  
Vanessa Phillips - YES  
Art Capriotti – YES

**Motion passed on a unanimous Roll Call vote.**

XVI. FACILITIES None at this time.

XVII. COMMUNITY None at this time.

XVIII. PRINCIPAL'S REPORT

- A. Motion by Gary Stanker and second by Art Capriotti to accept the Principal's report and approve item #1 under Principal's Report.
1. Reports as presented by Mr. Ponzetti. (Backup P-1)

B. ROLL CALL

Gary Stanker - YES  
Lydia Perez-Johnson – YES  
Vanessa Phillips - YES  
Art Capriotti – YES

**Motion passed on a unanimous Roll Call vote.**

XIX. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Vanessa Phillips and second by Gary Stanker to accept the Executive Director's report.

- Facilities concern
- BBT refinancing
- Teacher recruitment underway
- School leader recruitment
- State Department call – was satisfied with firm choice

1. Report as presented by the CCCSN representative.

B. ROLL CALL

Gary Stanker - YES

Lydia Perez-Johnson – YES

Vanessa Phillips - YES

Art Capriotti – YES

**Motion passed on a unanimous Roll Call vote.**

XX. ADJOURNMENT

- A. Motion by Vanessa Phillips and second by Gary Stanker to adjourn the meeting at 6:05 PM.
- B. ALL IN FAVOR  
**Voice Vote – Four (4) AYES**
- C. Next Meeting June 25, 2018.

Respectfully submitted,



Christina Murphy  
Board Secretary