

**Vineland Public Charter School**  
**Work Session/Regular Board Meeting Minutes**  
**April 30, 2018**

**convenes at 5:30 p.m. in the Cafeteria at 1480 Pennsylvania Ave., Vineland, NJ 08361**

- I. CALLED TO ORDER
  - A. Call to Order by the Board President at 5:31 PM.
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
  - A. Public Notice of this Meeting was advertised in the South Jersey Times on April 20, 2018.
- III. PLEDGE OF ALLEGIANCE
  - A. Led by the Board President.
- IV. ROLL CALL
  - A. Gary Stanker – President - PRESENT  
Lydia Perez-Johnson - Vice President - PRESENT  
Vanessa Phillips – Trustee – PRESENT (By Phone)  
Art Capriotti – Trustee – PRESENT
  - B. Also Present:
    1. CCCSN - Executive Director - PRESENT  
CCCSN - Deputy Director - PRESENT  
Christina Murphy - Business Administrator/Board Secretary - PRESENT  
Scott Ponzetti - Assistant Principal - PRESENT
- V. REVIEW OF AGENDA
  - A. Questions
- VI. OPEN TO PUBLIC
  - Questions pertaining to agenda items only
- VII. ADJOURNMENT OF WORK SESSION
  - A. Motion by Lydia Perez-Johnson and second by Art Capriotti to adjourn the work session at 5:34 PM.
  - B. ALL IN FAVOR  
Voice Vote – Four (4) AYES
- VIII. CALLED TO ORDER
  - A. Regular meeting called to order by the Board President at 5:35 PM.
  - B. ROLL CALL
  - C. Gary Stanker - PRESENT  
Lydia Perez-Johnson - PRESENT  
Vanessa Phillips – PRESENT (By Phone)  
Art Capriotti - PRESENT
- IX. EXECUTIVE SESSION
  - A. Motion by Lydia Perez-Johnson and second by Vanessa Phillips to enter to Executive Session at 5:37 PM to discuss the following:

Personnel Matters  
Legal Matters

- B. ROLL CALL  
Gary Stanker - Yes  
Lydia Perez-Johnson – Yes  
Vanessa Phillips - Yes  
Art Capriotti – Yes

**Motion passed on a unanimous Roll Call vote.**

- C. Motion by Art Capriotti and second by Lydia Perez-Johnson to return to Regular Session at 5:51 PM.

- D. ROLL CALL  
Gary Stanker - Yes  
Lydia Perez-Johnson – Yes  
Vanessa Phillips - Yes  
Art Capriotti – Yes

**Motion passed on a unanimous Roll Call vote.**

X. OPEN TO THE PUBLIC

- A. Motion by Vanessa Phillips and second by Art Capriotti to open the meeting to the public for comment.

- B. ROLL CALL  
Gary Stanker - Yes  
Lydia Perez-Johnson – Yes  
Vanessa Phillips - Yes  
Art Capriotti – Yes

**Motion passed on a unanimous Roll Call vote.**

1. Ms. Bongrazio spoke about her nonrenewal stating the following:

- Her observations are false and unjustified and do not reflect her performance
- She raised over \$1,000.00 for art projects and took money out of her own pocket to pay for Lion King items
- She feels she is not being renewed because of an argument she had with Mrs. Garcia

2. Ms. Perez-Johnson vouched for the art teacher's hard work and thanked her for her service this year.

3. Dr. Garcia then spoke saying that the Ms. Bongrazio was evaluated by three different evaluators and all three said the same things. Dr. Garcia said she was grateful for the hard work of Ms. Bongrazio however a rating of "Developing" was unacceptable.

- C. Motion by Art Capriotti and second by Lydia Perez-Johnson to close the Open to the Public portion of the meeting.

- D. ROLL CALL  
Gary Stanker - Yes  
Lydia Perez-Johnson – Yes

Vanessa Phillips - Yes

Art Capriotti – Yes

**Motion passed on a unanimous Roll Call vote.**

XI. APPROVE MINUTES

A. Motion by Vanessa Phillips and second by Lydia Perez-Johnson to approve the Minutes of the Regular meeting held on March 26, 2018.(Backup M-1)

B. ROLL CALL

Gary Stanker - Yes

Lydia Perez-Johnson – Yes

Vanessa Phillips - Yes

Art Capriotti – Yes

**Motion passed on a unanimous Roll Call vote.**

XII. OLD BUSINESS – None

XIII. FINANCE

A. Motion by Art Capriotti and second by Lydia Perez-Johnson to approve items #1 through #17 under Finance.

1. Recommend approval of line item transfers for the month of March 2018.  
(Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2018. The Treasurer's Report and the Secretary's Reports are in agreement for the month of March 2018.(Backup materials L-3)
4. Recommend approval of the bills as attached in the amount of \$609,917.59.  
(Backup L-4)
5. Recommend approval of the following payrolls (Backup L-5):  
March 31, 2018 - \$115,759.21  
April 15, 2018 - \$114,423.56  
April 30, 2018 - \$111,556.85
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend approval of the expense reclassification report for March 2018.  
(Backup L-6)

8. Recommend approval of Quote AAAQ1550 from Advanced Computer Solutions Group to provide Technology Support Services for 30 days at the per diem rate of \$315.00 (Backup L-7)
9. Recommend approval of the Proposal 17-18-NJ-169r1, from Inspired Instruction to provide two days of English language arts lesson planning for school staff at a cost of \$4,400.00 (Backup L-8)
10. Recommend approval of the Proposal 17-18-NJ-175, from Inspired Instruction to provide two days of English language arts lesson planning for school staff at a cost of \$4,400.00 (Backup L-9)
11. Recommend approval of the Proposal for Behavior/Educational Consultation from Brett DiNovi & Associates at the following rates:  
 Clinical Associate - \$45.00 per hour  
 Behavior Consultant - \$115.00 per hour  
 Functional Behavior Assessment/Independent Evaluation - \$115.00 per hour  
 not to exceed a total of \$1,380.00 (Backup L-10)
12. Recommend approval of the Itinerant/Shared Services Agreement with Salem County Special Services School District to provide speech, occupational, physical therapy, and other related services, on an as-needed basis, at the contract rates outlined in the agreement. (Backup L-11)
13. Recommend approval to renew the contract with Advanced Computer Solutions Group to provide VPCS Remote Maintenance and Management for Jul 1, 2018 to June 30, 2019, in the amount of \$20,350.00. (Backup L-12)
14. Recommend approval of the budget estimate from US Omni to provide Third Party Administrative Fees for the 403(b) Plan for the 2018-2019 renewal year in the amount of \$1,500.00. (Backup L-13)
15. Recommend approval of the Fire Alarm Inspection and Monitoring Contract with Electronic Security Solutions (ESS), at specified rates. (Backup L-14)
16. Recommend approval of the field trips as attached. (Backup L-15)
17. Recommend approval of the 2018-2019 School Calendar as attached (Backup L-16).

B. ROLL CALL

Gary Stanker - Yes  
 Lydia Perez-Johnson – Yes  
 Vanessa Phillips - Yes  
 Art Capriotti – Yes

**Motion passed on a unanimous Roll Call vote.**

XIV. POLICY UPDATES

A. Motion by Vanessa Phillips and second by Lydia Perez-Johnson to approve item #1 under Policy.

1. Recommend approval of the First Reading of Policies, Regulations and Bylaws as presented in Strauss Esmay Policy Alert #215. (Backup POL-1)

B. ROLL CALL

Gary Stanker - Yes  
Lydia Perez-Johnson – Yes  
Vanessa Phillips - Yes  
Art Capriotti – Yes

**Motion passed on a unanimous Roll Call vote.**

XV. PERSONNEL

A. Motion by Art Capriotti and second by Vanessa Phillips to approve items #1 through #7 under Personnel.

1. Recommend ratification of the hiring of Marie Fish as a Secretary (12-month) effective April 19, 2018 through June 30, 2018, at an annual salary of \$33,000.00, prorated.
2. Recommend ratification of the hiring of Zakiyyah Ennals as a Substitute Teacher, at a rate of \$100.00 per day, effective April 26, 2018.
3. Recommend acceptance of the resignation of Kenneth Galbraith as Information Technology Specialist effective March 29, 2018. (Backup PER-1)
4. Recommend acceptance of the resignation of Stacy Dooley, Teacher, effective April 8, 2018. (Backup PER-2)
5. Recommend acceptance of the resignation of Deborah Morton as Principal, effective March 30, 2018. (Backup PER-3)
6. Recommend approval of the staff list and salaries as attached. (Backup PER-4)
7. Recommend approval to renew contracts of staff for 2018-2019 as discussed in Executive Session. (Backup PER-5).  
Ms. Bongrazio is a performance-based nonrenewal as of June 30, 2018 due to her final evaluation rating of “Developing” and receiving a letter of reprimand concerning student referrals.

B. ROLL CALL

Gary Stanker - Yes  
Lydia Perez-Johnson – Yes  
Vanessa Phillips - Yes  
Art Capriotti – Yes

**Motion passed on a unanimous Roll Call vote.**

XVI. FACILITIES - None

XVII. COMMUNITY - None

XVIII. PRINCIPAL'S REPORT

A. Motion by Art Capriotti and second by Lydia Perez-Johnson to accept the Principal's report

1. Reports as presented by Mr. Ponzetti. (Backup P-1)

B. ROLL CALL

Gary Stanker - Yes  
Lydia Perez-Johnson – Yes  
Vanessa Phillips - Yes  
Art Capriotti – Yes

**Motion passed on a unanimous Roll Call vote.**


XIX. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Vanessa Phillips and second by Lydia Perez-Johnson to accept the Executive Director's report.
1. Report as presented by the CCCSN representative.
- Move ahead to offer 9<sup>th</sup> grade again, but not offering additional grades due to cost
  - To submit a grant with Ocean First for a demo classroom
  - Free trees from City of Vineland – each grade will adopt a tree
  - Request from parent for one-on-one nurse. Our nurse will facilitate along with Millville's nurse.
- B. ROLL CALL  
Gary Stanker - Yes  
Lydia Perez-Johnson – Yes  
Vanessa Phillips - Yes  
Art Capriotti – Yes  
**Motion passed on a unanimous Roll Call vote.**

XX. ADJOURNMENT

- A. Motion by Lydia Perez-Johnson and second by Art Capriotti adjourn the meeting at 6:43 PM.
- B. ALL IN FAVOR  
Voice Vote – Four (4) AYES
- C. Next Meeting May 21, 2018.

Respectfully submitted,

  
Christina Murphy  
Board Secretary