

**Vineland Public Charter School
Work Session/Regular Board Meeting Minutes
March 26, 2018**

convenes at 5:30 p.m. in the Cafeteria at 1480 Pennsylvania Ave., Vineland, NJ 08361

- I. CALLED TO ORDER
 - A. Call to Order by the Board President at 5:34 PM.
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
 - A. Public Notice of this Meeting was advertised in the South Jersey Times on August 6, 2017.
- III. PLEDGE OF ALLEGIANCE
 - A. Led by Gary Stanker.
- IV. ROLL CALL
 - A. Gary Stanker – President - Present
Lydia Perez-Johnson - Vice President - Present
Vanessa Phillips – Trustee - Present
Art Capriotti – Trustee - Absent
 - B. Also Present:
 - 1. CCCSN - Executive Director - Present
CCCSN - Deputy Director - Present
Douglas McGarry - Business Administrator/Board Secretary - Present
Deborah Morton – Principal - Absent
Scott Ponzetti - Assistant Principal – Present
Christina Murphy, Assistant Business Administrator - Present
- V. REVIEW OF AGENDA
 - A. Questions – None.
- VI. OPEN TO PUBLIC – None.
Questions pertaining to agenda items only.
- VII. ADJOURNMENT OF WORK SESSION
 - A. Motion by Vanessa Phillips and second by Lydia Perez-Johnson to adjourn the work session at 5:38 PM.
 - B. ALL IN FAVOR
Voice Vote – Three (3) AYES
- VIII. CALLED TO ORDER
 - A. Regular meeting called to order by the Board President at 5:38 PM.
 - B. ROLL CALL
Gary Stanker - Present
Lydia Perez-Johnson - Present
Vanessa Phillips - Present
- IX. EXECUTIVE SESSION – NONE.
- X. APPROVE MINUTES

A. Motion by Lydia Perez-Johnson and second by Vanessa Phillips to approve the Minutes of the Regular and Executive session meetings held on February 26, 2018.(Backup M-1)

B. ROLL CALL

Gary Stanker - Yes

Lydia Perez-Johnson – Yes

Vanessa Phillips – Yes

Motion passed on a unanimous Roll Call vote.

XI. OLD BUSINESS – NONE

XII. FINANCE

A. Motion by Vanessa Phillips and second by Lydia Perez-Johnson to approve items #1 through #19 under Finance.

1. Recommend approval of line item transfers for the month of February 2018. (Backup L-1)

2. Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2)

3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2018. The Treasurer's Report and the Secretary's Reports are in agreement for the month of February 2018.(Backup materials L-3)

4. Recommend approval of the bills as attached in the amount of \$476,884.05. (Backup L-4)

5. Recommend approval of the following payroll (Backup L-5):
March 15, 2018 - \$112,835.05

6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. Recommend approval of the expense reclassification report for February 2018. (Backup L-6)

8. Recommend approval of the Agreement for Legal Services between the Vineland Public Charter School and Capehart Scatchard as School Solicitor for the calendar year 2018 at an hourly rate of \$200.00 (Backup L-7).

9. Recommend approval of the Vineland Public Charter School 2018-2019 Preliminary Budget. (Backup L-8)

10. Recommend approval of the 2018-2019 Preliminary Budget for FY 2019 for Pre-K. (Backup L-9)

11. Recommend approval of the 2017-2018 Fee Proposal for Psychological Services from Growing Tree Psychological Services, LLC. (Backup L-10)
12. Recommend approval to purchase health benefits for the 2018-2019 school year through the Cumberland County Charter School Network.
13. Recommend approval of the rate increase of 0% for the health benefit package through the Cumberland County Charter School Network for the 2018-2019 school year. (Backup L-11)
14. Recommend approval of the field trips as attached. (Backup L-12)
15. Recommend approval to appoint Christina Murphy as Board Secretary/Business Administrator through the Shared Services Agreement with Bridgeton Public Charter School effective April 1, 2018 - June 30, 2018.
16. Recommend approval to appoint Christina Murphy as Qualified Purchasing Agent to authorize the purchase of all goods and services up to the bid threshold, as per code, for the time period April 1, 2018, through June 30, 2018, and to establish the bid threshold at \$40,000 and the quote threshold at \$6,000.
17. Recommend approval for Christina Murphy, Business Administrator, to make payments on behalf of the Board of Trustees when such payments ensure the health and safety of students or ensure orderly operation of the school.
18. Recommend approval to appoint Christina Murphy, Business Administrator, as the Public Agency Compliance Officer, from April 1, 2018, through June 30, 2018.
19. Recommend approval of the Board of Education Resolution to appoint the Board President, Board Vice President, and Business Administrator as authorized signers for account or accounts with Ocean First Bank (Backup L-13)

B. ROLL CALL

Gary Stanker - Yes

Lydia Perez-Johnson – Yes

Vanessa Phillips – Yes

Motion passed on a unanimous Roll Call vote.

XIII. POLICY UPDATES - None at this time.

XIV. PERSONNEL

A. Motion by Lydia Perez-Johnson and second by Vanessa Phillips to approve items #1 through #2 under Personnel.

1. Recommend approval of the staff list and salaries as attached. (Backup PER-1)
2. Recommend ratification of the hiring of the following personnel:
David Shoemaker, Maintenance/Custodial Supervisor, effective March 19, 2018, for the remainder of the 17/18 school year, at an annual salary of \$58,000, prorated for the period of actual employment.
Alexander Iachetta, Teacher of Health & Physical Education, effective March 26, 2018, for the remainder of the 17/18 school year, at an annual salary of \$36,000, prorated for the period of actual employment.

B. ROLL CALL

Gary Stanker - Yes
Lydia Perez-Johnson -- Yes
Vanessa Phillips -- Yes

Motion passed on a unanimous Roll Call vote.

XV. FACILITIES – Nothing at this time.

XVI. COMMUNITY

A. Motion by Vanessa Phillips and second by Lydia Perez-Johnson to approve item #1 under Community.

1. Recommend approval for the Vineland Municipal Alliance to present five lessons to 4th grade students from the Too Good for Drugs curriculum. The curriculum is evidence-based and will be provided at no cost to the school. (Backup C-1)

B. ROLL CALL

Gary Stanker - Yes
Lydia Perez-Johnson -- Yes
Vanessa Phillips -- Yes

Motion passed on a unanimous Roll Call vote.

XVII. PRINCIPAL'S REPORT

A. Motion by Lydia Perez-Johnson and second by Vanessa Phillips to accept the Principal's report and approve item #2 under Principal's Report.

1. Reports as presented by Mrs. Morton. (Backup P-1)
2. Recommend approval to submit the Student Safety Data System Report to the New Jersey State Department of Education (Backup P-2)

B. ROLL CALL

Gary Stanker - Yes
Lydia Perez-Johnson -- Yes
Vanessa Phillips -- Yes

Motion passed on a unanimous Roll Call vote.

XVIII. EXECUTIVE DIRECTOR'S REPORT

A. Motion by Vanessa Phillips and second by Lydia Perez-Johnson to accept the Executive Director's report.

1. Report as presented by the CCCSN representative.
 - Budget
 - Building Payments
 - Gym
 - Hiring for 2018-2019
 - Non-Renewals at next meeting
 - Observations (3rd Round)
 - TFA
 - Stockton referrals
 - Grant Writer
 - Model Classroom

- Science Classroom (KSTF)
- Federal Expansion Grant
 - Re-Application
- Revised calendar at April meeting
 - 195 Days
- Cameras (32 for VPCS)

B. ROLL CALL

Gary Stanker - Yes

Lydia Perez-Johnson – Yes

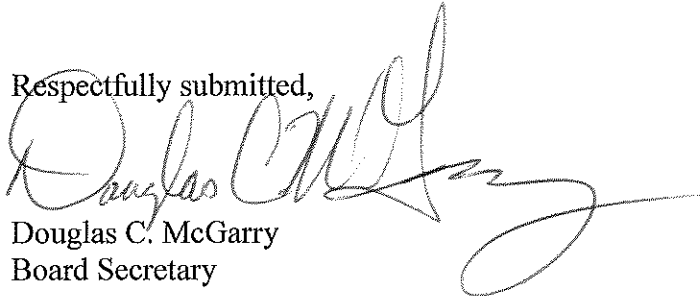
Vanessa Phillips – Yes

Motion passed on a unanimous Roll Call vote.

XIX. ADJOURNMENT

- A. Motion by Lydia Perez-Johnson and second by Vanessa Phillips to adjourn the meeting at 6:37 PM.
- B. ALL IN FAVOR
Voice Vote – Three (3) AYES.
- C. Next Meeting April 23, 2018.

Respectfully submitted,


Douglas C. McGarry
Board Secretary