

**Vineland Public Charter School  
Work Session/Regular Board Meeting Minutes  
October 23, 2017**

**convenes at 5:30 p.m. in the Cafeteria at 1480 Pennsylvania Ave., Vineland, NJ 08361**

- I. CALLED TO ORDER
  - A. Call to Order by the Board President at 5:35 PM.
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
  - A. Public Notice of this Meeting was advertised in the South Jersey Times on August 6, 2017.
- III. PLEDGE OF ALLEGIANCE
  - A. Led by Gary Stanker
    - Mr. Stanker also read the Mission Statement of the Vineland Public Charter School
- IV. ROLL CALL
  - A. Gary Stanker - PRESENT  
Lydia Perez-Johnson - PRESENT  
Vanessa Phillips – PRESENT (By Telephone)  
Art Capriotti - PRESENT  
Robert Johnson - PRESENT
  - B. Also Present:
    - 1. CCCSN - Executive Director - PRESENT  
Douglas McGarry - Business Administrator/Board Secretary – PRESENT  
Kim Garcia – Chief Academic Officer - PRESENT  
Deborah Morton – Principal - PRESENT  
Carolyn Sinone -Vice Principal - PRESENT
- V. REVIEW OF AGENDA
  - A. Questions
- VI. OPEN TO PUBLIC
  - Questions pertaining to agenda items only
  
  - Brian Anderson – Parent
    - 1. Question regarding teacher turnover
    - 2. Question regarding teacher morale
    - 3. Question on budget regarding teacher salaries
- VII. ADJOURNMENT OF WORK SESSION
  - A. Motion by Art Capriotti and second by Lydia Perez-Johnson to adjourn the work session at 6:04 PM.
  - B. ALL IN FAVOR
    - Voice Vote – Five (5) AYES
- VIII. CALLED TO ORDER
  - A. Regular meeting called to order by the Board President at 6:05 PM.

B. ROLL CALL

- C. Gary Stanker - PRESENT
- Lydia Perez-Johnson - PRESENT
- Vanessa Phillips – PRESENT (By Telephone)
- Art Capriotti - PRESENT
- Robert Johnson - PRESENT

IX. EXECUTIVE SESSION

- A. Motion by Vanessa Phillips and second by Robert Johnson to enter into Executive session at 6:06 PM to discuss the following:

- Terminations
- Resignations
- Personnel transfers
- Board Self-Evaluation
- CCCSN Evaluation

B. ROLL CALL

- Gary Stanker - YES
- Lydia Perez-Johnson - YES
- Vanessa Phillips – YES (By telephone)
- Art Capriotti - YES
- Robert Johnson – YES

**Motion passed on a unanimous Roll Call vote.**

- C. Motion by Art Capriotti and second by Lydia Perez-Johnson to return to Regular session at 6:31 PM.

D. ROLL CALL

- Gary Stanker - YES
- Lydia Perez-Johnson - YES
- Vanessa Phillips – YES (By telephone)
- Art Capriotti - YES
- Robert Johnson – YES

**Motion passed on a unanimous Roll Call vote.**

X. BOARD SELF-EVALUATION

- A. Motion by Vanessa Phillips and second by Robert Johnson to approve the Board Self-Evaluation as discussed in Executive Session and as attached. (Backup B-1)

B. ROLL CALL

- Gary Stanker - YES
- Lydia Perez-Johnson - YES
- Vanessa Phillips – YES (By telephone)
- Art Capriotti - YES
- Robert Johnson – YES

**Motion passed on a unanimous Roll Call vote.**

XI. CUMBERLAND COUNTY CHARTER NETWORK EVALUATION

- A. Motion by Lydia Perez-Johnson and second by Robert Johnson to approve the Cumberland County Charter School Network Evaluation as discussed in Executive Session and as attached. (Backup N-1)

B. ROLL CALL

Gary Stanker - YES  
Lydia Perez-Johnson - YES  
Vanessa Phillips – YES (By telephone)  
Art Capriotti - YES  
Robert Johnson – YES

**Motion passed on a unanimous Roll Call vote.**

**Mr. Johnson exited the meeting at 6:40 PM.**

XII. OPEN TO PUBLIC

Brian Anderson – Parent

1. Question regarding who is answering the front desk phone after 4:00 PM for bus issues.
2. Question regarding why the school would build a building without a gymnasium or a sports field.
3. Question asking why there is no talking in the hallways or at lunch.

DATA PRESENTATION

Mrs. Garcia reported out to the Board on the PARCC results in Math and ELA for the 2016-2017 school year. (Backup D-1)

XIII. APPROVE MINUTES

A. Motion by Lydia Perez-Johnson and second by Art Capriotti to approve the Minutes of the Regular and Executive session meetings held on September 25, 2017. (Backup M-1)

B. ROLL CALL

Gary Stanker - ABSTAIN  
Lydia Perez-Johnson - YES  
Vanessa Phillips – YES (By telephone)  
Art Capriotti - YES

**Motion passed on a unanimous Roll Call vote with Mr. Stanker abstaining.**

**Mrs. Phillips exited the meeting at 7:33 PM.**

XIV. OLD BUSINESS - None

XV. FINANCE

A. Motion by Art Capriotti and second by Lydia Perez-Johnson to approve items #1 through #17 under Finance.

1. Recommend approval of line item transfers for the Month of September 2017. (Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2017. The Treasurer's Report and

the Secretary's Reports are in agreement for the month of September 2017.(Backup materials L-3)

4. Recommend approval of the bills as attached in the amount of \$548,325.32 (Backup L-4)
5. Recommend approval of the following payrolls (Backup L-5):  
September 30, 2017 - \$130,062.31  
October 15, 2017 - \$133,394.39
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend approval of the expense reclassification report for September 2017. (Backup L-6)
8. Recommend approval of field trips to the Vineland Public Library, YMCA of Vineland, Franklin Institute, Broadway Theatre, Cumberland County Collge, Rowan University, Muzzarelli Farms, Shoprite, and the Levoy Theatre as attached. (Backup L-7)
9. Recommend approval to ratify the submission of the Villageworks Student Safety Grant application in conjunction with the Cumberland County Charter School Network.
10. Recommend approval of the Memorandum of Understanding with Villageworks Inc. and Cumberland County Charter School Network for the implementation of the Student Safety grant. (Backup L-8)
11. Recommend approval for Stefanie Murphy, Food Service Manager, to attend the NJ School Nutrition Association conference in Atlantic City, NJ from November 8-10, 2017. Registration fee is \$150 and travel will be reimbursed by statute. (Backup L-9)
12. Recommend approval for Douglas McGarry, Facilities Manager, to attend the PEOSH/NJADP Indoor Air Quality Training on March 2, 2018 at Camden County Vocational-Technical School. Registration is free and travel will be reimbursed per statute. (Backup L-10)
13. Recommend approval for Deborah Morton, Principal, to attend the NJ School Integrated Pest Management Coordinator training on May 4, 2018 at Camden County Vocational Technical School. Registration is free and travel will be reimbursed per statute. (Backup L-11)
14. Recommend approval to renew the contract with GoGuardian for Chromebook management software in the amount of \$2062.50. (Backup L-12)
15. Recommend approval of a contract with Inspired Instruction, LLC in the amount of \$18,000 to be charged to Title IIA for teacher professional development. (Backup L-13)

16. Recommend approval to charge the following salaries to the Title I grant from August 28, 2017 through October 13, 2017:

Judy Stanford-Grady - full salary

Jill Hutnick -50% of salary

Alyssa Bongrazio - 50% of salary

17. Recommend approval to charge the following salary to the IDEA grant beginning October 16, 2017 for the remainder of the year:

Kristen Deal - \$28,788

**B. ROLL CALL**

Gary Stanker - YES

Lydia Perez-Johnson - YES

Art Capriotti - YES

**Motion passed on a unanimous Roll Call vote.**

**XVI. POLICY UPDATES**

None at this time

**XVII. PERSONNEL**

A. Motion by Lydia Perez-Johnson and second by Art Capriotti to approve items #1 through #7 under Personnel.

1. Recommend approval of the staff list and salaries as attached. (Backup PER-1)

2. Recommend approval to hire the following personnel:

Lisa Zuniga - Substitute Caller - \$2,000 stipend

Lisa Edwards - Homebound Instruction - \$25/hour

Rachel Michael - Business Teacher - \$50,000 annually

3. Recommend approval to accept the resignation of Norah Keenan, Social Worker, effective October 2, 2017. (Backup PER-2)

4. Recommend approval to accept the resignation of Carolyn Ronanye, Teacher, effective December 1, 2017. Mrs. Ronayne was released from her contract on October 13, 2017.(Backup PER-3)

5. Recommend approval to accept the resignation of Cody Vurgason, Teacher, effective December 4, 2017. Mr. Vurgason was released from his contract on October 13, 2017. (Backup PER-4)

6. Recommend approval to accept the resignation of Rachel Michael, Teacher, on October 6, 2017. Ms. Michael was released from her contract on October 10, 2017. (Backup PER-5)

7. Recommend approval to ratify the change in position of Gina Palmonari from full-time substitute teacher with health benefits to part-time on call substitute teacher, no health benefits, effective October 13, 2017.

**B. ROLL CALL**

Gary Stanker - YES

Lydia Perez-Johnson - YES

Art Capriotti - YES

**Motion passed on a unanimous Roll Call vote.**

**XVIII. FACILITIES**

XIX. COMMUNITY

A. Motion by Lydia Perez-Johnson and second by Art Capriotti to participate in the Reading with the Soul program. (Backup C-1)

B. ROLL CALL

Gary Stanker - YES

Lydia Perez-Johnson - YES

Art Capriotti - YES

**Motion passed on a unanimous Roll Call vote.**

XX. PRINCIPAL'S REPORT

A. Motion by Art Capriotti and second by Lydia Perez-Johnson to accept the Principal's report. (Backup P-1)

1. Reports as presented by Mrs. Morton.

B. ROLL CALL

Gary Stanker - YES

Lydia Perez-Johnson - YES

Art Capriotti - YES

**Motion passed on a unanimous Roll Call vote.**

XXI. EXECUTIVE DIRECTOR'S REPORT

A. Motion by Art Capriotti and second by Lydia Perez-Johnson to accept the Executive Director's report.

1. Report as presented by the CCCSN representative.

- Charter Review on 10/24/2017

- Review of documentation for the meeting with the Charter School Office

B. ROLL CALL

Gary Stanker - YES

Lydia Perez-Johnson - YES

Art Capriotti - YES

**Motion passed on a unanimous Roll Call vote.**

XXII. ADJOURNMENT

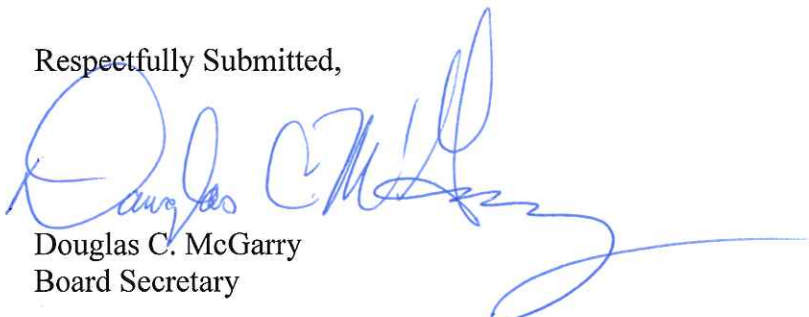
A. Motion by Art Capriotti and second by Lydia Perez-Johnson to adjourn the meeting at 8:00 PM.

B. ALL IN FAVOR

Voice Vote – Three (3) AYES

C. Next Meeting November 27, 2017.

Respectfully Submitted,



Douglas C. McGarry

Board Secretary

Vineland Public Charter School Board of Trustees Meeting Executive Session – Monday, October 23, 2017, convened at 5:39 PM at the Vineland Public Charter School, 1480 Pennsylvania Ave., Vineland, NJ.

**I. Executive Session**

Motion by Vanessa Phillips and second by Robert Johnson to enter into Executive/Closed Session at 6:06 PM.

**ROLL CALL TO ENTER INTO EXECUTIVE SESSION**

- Gary Stanker - YES
- Lydia Perez-Johnson - YES
- Vanessa Phillips – YES (By telephone)
- Art Capriotti - YES
- Robert Johnson – YES

**Motion passed on a unanimous Roll Call vote.**

**II. Roll Call**

- Gary Stanker - PRESENT
- Lydia Perez-Johnson - PRESENT
- Vanessa Phillips – PRESENT (By Telephone)
- Art Capriotti - PRESENT
- Robert Johnson - PRESENT

Also Present:

- Ann F. Garcia Ed.D - PRESENT
- Douglas McGarry - PRESENT
- Kim Garcia - PRESENT
- Deborah Morton - PRESENT
- Carolyn Sinone - PRESENT

**III. Discussion**

- Terminations
- Resignations
- Personnel Transfers
- Budget
- Board Self-Evaluation
- CCCSN Evaluation

**IV. Return to Open Session**

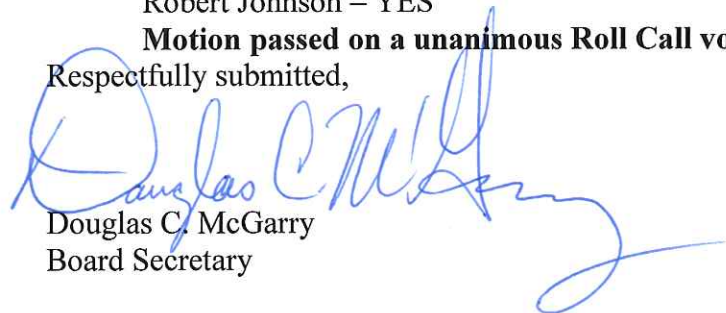
Motion by Art Capriotti and second by Lydia Perez-Johnson to return to regular session at 6:31 PM.

**ROLL CALL TO RETURN TO REGULAR SESSION**

- Gary Stanker - YES
- Lydia Perez-Johnson - YES
- Vanessa Phillips – YES (By telephone)
- Art Capriotti - YES
- Robert Johnson – YES

**Motion passed on a unanimous Roll Call vote.**

Respectfully submitted,



Douglas C. McGarry  
Board Secretary