

**Vineland Public Charter School
Work Session/Regular Board Meeting
September 25, 2017**

convenes at 5:30 p.m. in the Cafeteria at 1480 Pennsylvania Ave., Vineland, NJ 08361

- I. CALLED TO ORDER
 - A. Call to Order by the Board Secretary at 5:42 PM.
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
 - A. Public Notice of this Meeting was advertised in the South Jersey Times on August 6, 2017.
- III. PLEDGE OF ALLEGIANCE
 - A. Led by Douglas McGarry.
- IV. ROLL CALL
 - A. Gary Stanker - Absent
Lydia Perez-Johnson - Present
Vanessa Phillips - Present (by telephone)
Art Capriotti - Present
Robert Johnson - Present
 - B. Also Present:
 - 1. CCCSN - Executive Director - Present
CCCSN - Deputy Director - Present
Douglas McGarry - Present
Deborah Morton - Present
Carolyn Sinone - Present
- V. REVIEW OF AGENDA
 - A. Questions
 - 1. Lydia Perez-Johnson – Heartland School Solutions
- VI. OPEN TO PUBLIC - none
- VII. ADJOURNMENT OF WORK SESSION
 - A. Motion by Robert Johnson and second by Vanessa Phillips to adjourn the work session at 5:45 PM.
 - B. **ALL IN FAVOR - Four (4) AYES**
- VIII. CALLED TO ORDER
 - A. Regular meeting called to order by the Board Secretary at 5:46 PM.
 - B. ROLL CALL
 - C. Lydia Perez-Johnson - Present
Vanessa Phillips - Present (by telephone)
Art Capriotti - Present
Robert Johnson - Present
- IX. OPEN TO PUBLIC - none
- X. APPROVE MINUTES
 - A. Motion by Lydia Perez-Johnson and second by Art Capriotti to approve the Minutes of the Regular and Executive session meetings held on August 28, 2017. (Backup M-1)
 - B. **Roll call to Approve Minutes.**
Lydia Perez-Johnson - Yes

Vanessa Phillips - Yes (by telephone)
Art Capriotti - Yes
Robert Johnson - Yes

Motion passed on unanimous Roll call vote.

XI. OLD BUSINESS - none

XII. FINANCE

- A. Motion by Lydia Perez-Johnson and second by Vanessa Phillips to approve items #1 through #13 under Finance.
1. Recommend approval of line item transfers for the Month of August 2017. (Backup L-1)
 2. Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2)
 3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2017. The Treasurer's Report and the Secretary's Reports are in agreement for the month of August 2017.(Backup materials L-3)
 4. Recommend approval of the bills as attached in the amount of \$411,477.71 (Backup L-4)
 5. Recommend approval of the following payrolls (Backup L-5):
August 31, 2017 - \$25,498.77
September 15, 2017 - \$147,151.05
 6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 7. Recommend approval of the expense reclassification report for August 2017. (Backup L-6)
 8. Recommend approval for Douglas McGarry, Business Administrator, and Lisa Zuniga, Human Resources Director to attend the NJ Charter School Conference in Newark, NJ October 17 & 18, 2017 at a cost of \$295.00 each. Travel will be reimbursed per statute.
 9. Recommend approval of a contract with Heartland School Solutions for online payments for school trips, etc. (Backup L-7)
 10. Recommend approval to ratify the attendance of Carolyn Sinone, Vice-Principal, at the Writing Effective HIB Reports, September 14, 2017 at a cost of \$150.00.
 11. Recommend approval of the following school trips to the Franklin Institute:
Grade 4 - November 6, 2017
Grade 5 - November 13, 2017
Grade 6 - November 27, 2017
Grade 7 - December 4, 2017
Grade 8 - December 11, 2017
Grade 9 and 10 - December 18, 2017
 12. Recommend approval of a contract with Bowman and Company, LLP, to administer the Section 125 Cafeteria Plan for employees. (Backup L-8)
 13. Recommend approval to accept a grant award in the amount of \$7,500 for the Arter Charter grant from the New Jersey Charter Schools Association. (Backup L-9)
- B. **Roll Call for items #1 through #13 under Finance.**

Lydia Perez-Johnson - Yes
Vanessa Phillips - Yes (by telephone)
Art Capriotti - Yes
Robert Johnson - Yes

Motion passed on unanimous Roll call vote.

XIII. POLICY UPDATES

- A. Motion by Lydia Perez-Johnson and second by Robert Johnson to approve items #1 through #5 under Policy.
1. Recommend approval of the 2016-2017 School Self-Assessment for determining grades under the Anti-Bullying Bill of Rights Act. (Backup POL-1)
 2. Recommend approval to re-adopt Policy 2415.04, Title I District - School Parental Involvement for the 2017-2018 school year. (Backup POL-2)
 3. Recommend approval of the Title I School - Parent Compact. (Backup POL-3)
 4. Recommend approval of the second reading of policies and regulations as attached in Policy Alert 213. (Backup POL-4)
 5. Recommend approval of the second reading of Policy 8550, Unpaid Meal Charges (revised). (Backup POL-5)

B. **Roll Call for items #1 through #5 under Policy.**

Lydia Perez-Johnson - Yes
Vanessa Phillips - Yes (by telephone)
Art Capriotti - Yes
Robert Johnson - Yes

Motion passed on unanimous Roll call vote.

XIV. PERSONNEL

- A. Motion by Robert Johnson and second by Art Capriotti to approve items #1 through #3 under Personnel.
1. Recommend approval of the staff list and salaries for the 2017-18 school year as attached. (Backup PER-1)
 2. Recommend approval to hire the following Personnel for the 2017-2018 school year:
Krysta Hahn, Secretary, at an annual salary of \$23,500
Norah Keenan, School Social Worker, at an annual salary of \$45,000, with an additional \$1,000 after 90 day review
Judy Stanford-Grady, Novice Teacher, at an annual salary of \$31,000, with an additional \$1,000 after 90 day review
Gunner Loper, Teacher, at an annual salary of \$45,000
Cody Vurgason, Teacher, at an annual salary of \$45,000, with an additional \$1,000 after 90 day review
 3. Recommend approval to accept the resignation of Julie Solorzano-Gallelli, Teacher, effective September 6, 2017. (Backup PER-2)

B. **Roll Call for items #1 through #3 under Personnel.**

Lydia Perez-Johnson - Yes
Vanessa Phillips - Yes (by telephone)
Art Capriotti - Yes
Robert Johnson - Yes

Motion passed on unanimous Roll call vote.

XV. FACILITIES

1. Ribbon cutting

XVI. COMMUNITY - nothing to report

XVII. PRINCIPAL'S REPORT

- A. Motion by Art Capriotti and second by Robert Johnson to accept the Principal's report. (Backup P-1)
 1. Report as presented by Mrs. Morton.
 2. Revised Assessment Calendar
 3. Video Clip List
 4. School Goals
- B. **Roll call to approve the Principal's Report.**
Lydia Perez-Johnson - Yes
Vanessa Phillips - Yes (by telephone)
Art Capriotti - Yes
Robert Johnson - Yes
Motion passed on unanimous Roll call vote.

XVIII. EXECUTIVE DIRECTOR'S REPORT

- A. Motion by Lydia Perez-Johnson and second by Art Capriotti to accept the Executive Director's report.
 1. Report as presented by Dr. Garcia.
 2. Board Self-Evaluation discussion
 3. Educational Service Provider Evaluation discussion
- B. **Roll call to approve the Executive Director's Report.**
Lydia Perez-Johnson - Yes
Vanessa Phillips - Yes (by telephone)
Art Capriotti - Yes
Robert Johnson - Yes
Motion passed on unanimous Roll call vote.
Robert Johnson left the meeting at 7:00 PM

XIX. EXECUTIVE SESSION

- A. Motion by Art Capriotti and second by Lydia Perez-Johnson to enter into Executive session at 7:01 PM for an update on legal and personnel issues.
- B. **Roll call to Enter into Executive session.**
Lydia Perez-Johnson - Yes
Vanessa Phillips - Yes (by telephone)
Art Capriotti - Yes
Robert Johnson - Yes
Motion passed on unanimous Roll call vote.
- C. Motion by Art Capriotti and second by Vanessa Phillips to return to Regular session at 7:07 PM.
- D. **Roll call to return to Regular session.**
Lydia Perez-Johnson - Yes
Vanessa Phillips - Yes (by telephone)
Art Capriotti - Yes
Robert Johnson - Yes
Motion passed on unanimous Roll call vote.

XX. Recommend approval of a 3-day Suspension of employee C.R. as discussed in the Executive Session.

A. **Roll call to approve a 3 Day Suspension.**

Lydia Perez-Johnson - Yes

Vanessa Phillips - Yes (by telephone)

Art Capriotti - Yes

Robert Johnson - Yes

Motion passed on unanimous Roll call vote.

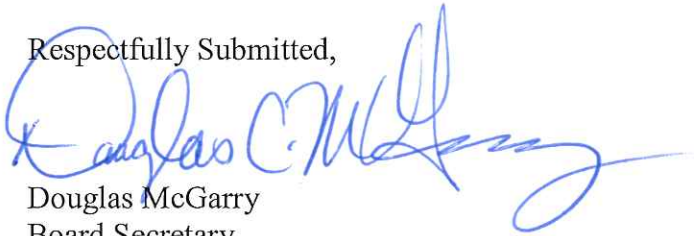
XXI. ADJOURNMENT

A. Motion by Lydia Perez-Johnson and second by Art Capriotti to adjourn the meeting at 7:08 PM.

B. **ALL IN FAVOR - Three (3) AYES**

C. Next Meeting: October 23, 2017

Respectfully Submitted,



Douglas McGarry
Board Secretary

EXECUTIVE SESSION MINUTES

Vineland Public Charter School Board of Trustees Meeting Executive Session – Monday, September 25, 2017, convened at 7:01 PM in the Cafe, 1480 Pennsylvania Ave., Vineland, NJ 08361

I. Executive Session

Motion by Art Capriotti and second by Lydia Perez-Johnson to enter into Executive/Closed Session at 7:01 PM for an update on personnel and legal issues

ROLL CALL TO ENTER INTO EXECUTIVE/CLOSED SESSION

ROLL CALL

Lydia Perez-Johnson -YES
Vanessa Phillips -YES
Art Capriotti -YES
Robert Johnson -YES

Motion passed on a unanimous roll call vote.

II. Roll Call

Also present:

ROLL CALL

Lydia Perez- Johnson -Present
Vanessa Phillips -Present
Art Capriotti -Present
Administrator
Robert Johnson -Present

Executive Director - CCCSN
Deputy Director - CCCSN
Douglas McGarry - Board Secretary/Business

Deborah Morton – Principal
Carolyn Sinone – Vice-Principal

III. Discussion

- 1. Personnel
- 2. Suspension
- 3. HIB Investigations – two discussed

IV. Return to Open Session

Motion by Art Capriotti and second by Vanessa Phillips to return to regular session at 7:07 PM.

ROLL CALL TO RETURN TO REGULAR SESSION

ROLL CALL

Lydia Perez-Johnson -YES
Vanessa Phillips -YES
Art Capriotti -YES
Robert Johnson -YES

Motion passed on a unanimous roll call vote.

EXECUTIVE SESSION MINUTES

Respectfully submitted,

Douglas McGarry
Board Secretary