

**Vineland Public Charter School
Regular Board Meeting
July 24, 2017
5:30 p.m. in the Work Session/Regular Meeting**

- I. CALLED TO ORDER
 - A. Call to Order by the Board President 5:40 PM.
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
 - A. Public Notice of this Meeting was advertised in the South Jersey Times on July 2, 2017.
- III. PLEDGE OF ALLEGIANCE
 - A. Led by Gary Stanker.
- IV. ROLL CALL
 - A. Gary Stanker - Present
Lydia Perez-Johnson - Present
Vanessa Phillips - Present (by telephone)
Art Capriotti - Absent
 - B. Also Present:
 - 1. CCCSN - Executive Director - Present
CCCSN - Deputy Director - Present
Douglas McGarry - Present
Deborah Morton - Present
Carolyn Sinone - Present
- V. REVIEW OF AGENDA
 - A. Questions
- VI. OPEN TO PUBLIC - none
- VII. ADJOURNMENT OF WORK SESSION
 - A. Motion by Vanessa Phillips and second by Lydia Perez-Johnson to adjourn the work session at 5:46 PM.
 - B. **ALL IN FAVOR - Three (3) AYES**
- VIII. CALLED TO ORDER
 - A. Regular meeting called to order by the Board President at 5:47 PM.
 - B. ROLL CALL
 - C. Gary Stanker - Present
Lydia Perez-Johnson - Present
Vanessa Phillips - Present (by telephone)
Art Capriotti - Absent
- IX. EXECUTIVE SESSION
 - A. Motion by Lydia Perez-Johnson and second by Vanessa Phillips to enter into Executive session at 5:48 PM for an update on legal and personnel issues.

- B. **Roll call to Enter into Executive session.**
 Gary Stanker -YES
 Lydia Perez-Johnson - YES
 Vanessa Phillips -YES
Motion passed on unanimous Roll call vote.
- C. Motion by Vanessa Phillips and second by Lydia Perez-Johnson to return to Regular session at 6:00 PM.
- D. **Roll call to return to Regular session.**
 Gary Stanker -YES
 Lydia Perez-Johnson - YES
 Vanessa Phillips -YES
Motion passed on unanimous Roll call vote.
- X. RESCISSION OF APPOINTMENT
 - A. Motion by Lydia Perez-Johnson and second by Vanessa Phillips to rescind the appointment of Carlos Andujar Jr. as a member of the Board of Trustees.
 - B. **Roll call to approve Rescission of Appointment.**
 Gary Stanker -YES
 Lydia Perez-Johnson - YES
 Vanessa Phillips -YES
Motion passed on unanimous Roll call vote.
- XI. OPEN TO PUBLIC - none
- XII. APPROVE MINUTES
 - A. Motion by Vanessa Phillips and second by Lydia Perez-Johnson to approve the Minutes of the Regular and Executive session meetings held on June 26, 2017. (Backup (M-1))
 - B. **Roll call to Approve Minutes.**
 Gary Stanker -YES
 Lydia Perez-Johnson - YES
 Vanessa Phillips -YES
Motion passed on unanimous Roll call vote.
- XIII. OLD BUSINESS - none
- XIV. FINANCE
 - A. Motion by Vanessa Phillips and second by Lydia Perez-Johnson to approve items #1 through #20 under Finance.
 1. Recommend approval of line item transfers for the Month of June 2017. (Backup L-1)
 2. Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations

for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2)

3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2017. The Treasurer's Report and the Secretary's Reports are in agreement for the month of June 2017.(Backup materials L-3)
4. Recommend approval of the bills as attached in the amount of \$219,498.91 for the period June 26 to June 30, 2017, and \$54,452.88, for the period July 1 to July 24, 2017. (Backup L-4)
5. Recommend approval of the following payrolls (Backup L-5):
June 30, 2017 - \$154,090.43
July 15, 2017 - \$35,625.69
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend approval to ratify the submission of NJ Child Assault Prevention Grant application for 2017-2018. (Backup L-6)
8. Recommend approval for Kimberly Schmirsky, Administrative Assistant, and Lisa Zuniga, Human Resources Director, to attend the State of New Jersey Regional Training for Certification and Professional Development on August 2, 2017. Registration is free and travel to be reimbursed per statute.
9. Recommend approval of the corporate resolution for use of a facsimile signature form and the signature resolution for use of facsimile signature form for Ocean First Bank. (Backup L-7)
10. Recommend approval for a \$250,000 working capital line of credit with the Community Loan Fund of New Jersey. (Backup L-8)
11. Recommend to award the Custodial Services bid to Daycare Cleaning Services for 2017-2018. ACB Services was the low bidder but was disqualified for failure to provide a bid bond. (Backup L-9)
12. Recommend approval of the Beth Israel lease for 2017-2018. (Backup L-10)
13. Recommend approval to change the Board Meeting date from May 28, 2018, to May 21, 2018, because of Memorial Day.
14. Recommend approval to ratify the submission of the HIB Data Collection report period #2. (Backup L-11)
15. Recommend approval to discard the following printer, DELLMFP3115 printer, unrepairable.

16. Recommend approval to shred old checks from Capital Bank on account# 0102034723, check#21,617 - #21,661, and #21,687-#22,000
17. Recommend approval for School Administrators to attend the NJ Anti-Bullying Rights Act (HIB), provided by SDH Associates, LLC on July 27, 2017 and August 23, 2017 for all staff. Registration cost will be \$550.00 per session.
18. Recommend approval of the revised ESSA Grant amounts: (Backup L-12)
 Title I, Part A - \$144,794
 Title II, Part A - \$20,444
 Title IV, \$10,000
19. Recommend approval of the final 2016-2017 Budget as attached. (Backup L-13)
20. Recommend approval to apply for the SchoolCounts! and NJSTARS programs through Cumberland County College.

B. Roll Call for items #1 through #20 under Finance.

- Gary Stanker -YES
 Lydia Perez-Johnson - YES
 Vanessa Phillips -YES

Motion passed on unanimous Roll call vote.

XV. POLICY UPDATES - none at this time

XVI. PERSONNEL

A. Motion by Vanessa Phillips and second by Lydia Perez-Johnson to approve items #1 through #4 under Personnel.

1. Recommend approval of the staff list and salaries for the 2017-18 school year as attached. (Backup PER-1)
2. Recommend approval of the Marzano evaluation tool for Teachers and Administrators for 2017-2018.
3. Recommend approval to accept the resignation of Kate Mroz, Teacher, Effective September 18, 2017. (Backup PER-2)
4. Recommend approval to accept the resignation of Barbara Schetter, Teacher, Effective June 30, 2017. (Backup PER-3)

B. Roll Call for items #1 through #4 under Personnel.

- Gary Stanker -YES
 Lydia Perez-Johnson - YES
 Vanessa Phillips -YES

Motion passed on unanimous Roll call vote.

XVII. FACILITIES

1. Highmark Meeting

XVIII. COMMUNITY - nothing to report

XIX. PRINCIPAL'S REPORT

A. Motion by Lydia Perez-Johnson and second by Vanessa Phillips to accept the Principal's report.

1. Report as presented by Mrs. Morton. (Backup P-1)

B. **Roll Call to approve the Principal's Report.**

Gary Stanker -YES

Lydia Perez-Johnson - YES

Vanessa Phillips -YES

Motion passed on unanimous Roll call vote.

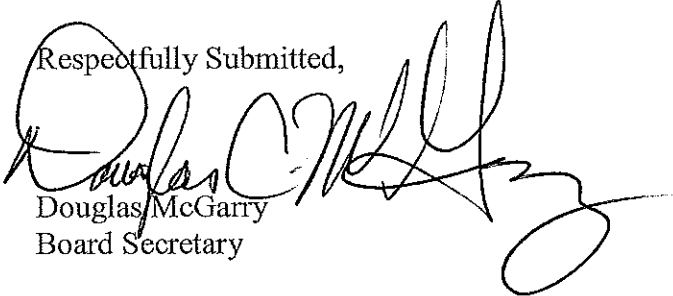
XX. ADJOURNMENT

A. Motion by Vanessa Phillips and second by Lydia Perez-Johnson to adjourn the meeting at 6:53 PM.

B. **ALL IN FAVOR - Three (3) AYES**

C. Next Meeting August 28, 2017.

Respectfully Submitted,


Douglas McGarry
Board Secretary

EXECUTIVE SESSION MINUTES

Vineland Public Charter School Board of Trustees Meeting Executive Session – Monday, June 24, 2017, convened at 5:48 PM in the Cafe, 1480 Pennsylvania Ave., Vineland, NJ 08361

I. Executive Session

Motion by Lydia Perez-Johnson and second by Vanessa Phillips to enter into Executive/Closed Session at 5:48 PM for an update on personnel/legal and HIB issues

ROLL CALL TO ENTER INTO EXECUTIVE/CLOSED SESSION

ROLL CALL

Gary Stanker -YES
Lydia Perez-Johnson -YES
Vanessa Phillips -YES (by telephone)

Motion passed on a unanimous roll call vote.

II. Roll Call

Also present:

ROLL CALL

Gary Stanker -Present Executive Director - CCCSN
Lydia Perez- Johnson -Present Deputy Director - CCCSN
Vanessa Phillips -Present (by telephone) Douglas McGarry - Board Secretary/Business Administrator
Deborah Morton – Principal
Carolyn Sinone – Vice-Principal

III. Discussion

- 1. New Hires
- 2. Resignation

IV. Return to Open Session

Motion by Vanessa Phillips and second by Lydia Perez-Johnson to return to regular session at 6:00 PM.

ROLL CALL TO RETURN TO REGULAR SESSION

ROLL CALL

Gary Stanker -YES
Lydia Perez-Johnson -YES
Vanessa Phillips -YES

Motion passed on a unanimous roll call vote.

Respectfully submitted,

Douglas McGarry
Board Secretary

