

**Vineland Public Charter School**  
**Regular Board Meeting**  
**August 28, 2017**  
**5:30 p.m. in the 1480 Pennsylvania Ave., Vineland, NJ 08361**

- I. CALLED TO ORDER
  - A. Call to Order by the Board President 5:31 PM
- II. STATEMENT FOR THE BOARD OF TRUSTEES MEETING
  - A. Public Notice of this Meeting was advertised in the South Jersey Times on August 6, 2017.
- III. PLEDGE OF ALLEGIANCE
  - A. Led by Gary Stanker.
- IV. ROLL CALL
  - A. Gary Stanker - Present  
Lydia Perez-Johnson - Present  
Vanessa Phillips - Present  
Art Capriotti - Present
  - B. Also Present:
    - 1. CCCSN - Executive Director - Present  
CCCSN - Deputy Director - Present  
Douglas McGarry - Present  
Deborah Morton - Present  
Carolyn Sinone - Present  
Lauren Tedesco - Present
- V. REVIEW OF AGENDA
  - A. Questions
- VI. OPEN TO PUBLIC -none
  - 1. For questions related to agenda items only.
- VII. ADJOURNMENT OF WORK SESSION
  - A. Motion by Vanessa Phillips and second by Art Capriotti to adjourn the work session at 5:33 PM.
  - B. **ALL IN FAVOR - Four (4) Ayes**
- VIII. CALLED TO ORDER
  - A. Regular meeting called to order by the Board President at 5:33 PM.
  - B. ROLL CALL
    - C. Gary Stanker - Present  
Lydia Perez-Johnson - Present  
Vanessa Phillips - Present  
Art Capriotti - Present
- IX. APPOINTMENT OF TRUSTEE.

A. Motion by Lydia Perez-Johnson and second by Vanessa Phillips to appoint Robert Johnson as a trustee to the term expiring, June 2020.

**B. Roll call to approve Trustee.**

Gary Stanker - Yes

Lydia Perez-Johnson - Yes

Vanessa Phillips - Yes

Art Capriotti - Yes

**Motion passed on unanimous Roll call vote.**

X. EXECUTIVE SESSION

A. Motion by Vanessa Phillips and second by Lydia Perez-Johnson to enter into Executive session at 5:35 PM for an update on legal and personnel issues.

**B. Roll call to Enter into Executive session.**

Gary Stanker - Yes

Lydia Perez-Johnson - Yes

Vanessa Phillips - Yes

Art Capriotti - Yes

Robert Johnson - Yes

**Motion passed on unanimous Roll call vote.**

C. Motion by Robert Johnson and second by Art Capriotti to return to Regular session at 5:44 PM.

**D. Roll call to return to Regular session.**

Gary Stanker - Yes

Lydia Perez-Johnson - Yes

Vanessa Phillips - Yes

Art Capriotti - Yes

Robert Johnson - Yes

**Motion passed on unanimous Roll call vote.**

XI. APPROVE MINUTES

A. Motion by Vanessa Phillips and second by Lydia Perez-Johnson to approve the Minutes of the Regular and Executive session meetings held on July 24, 2017. (Backup M-1)

**B. Roll call to Approve Minutes.**

Gary Stanker - Yes

Lydia Perez-Johnson - Yes

Vanessa Phillips - Yes

Art Capriotti - Yes

Robert Johnson - Yes

**Motion passed on unanimous Roll call vote.**

XII. OLD BUSINESS - none

XIII. FINANCE

A. Motion by Lydia Perez-Johnson and second by Art Capriotti to approve items #1 through #18 under Finance.

1. Recommend approval of line item transfers for the Month of July 2017. (Backup L-1)
2. Recommend the approval of the Board Secretary's Reports in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year which the board is now certifying.(Backup materials L-2)
3. Recommend the approval of the Treasurer's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2017. The Treasurer's Report and the Secretary's Reports are in agreement for the month of July 2017.(Backup materials L-3)
4. Recommend approval of the bills as attached in the amount of \$239,579.42 (Backup L-4)
5. Recommend approval of the following payrolls: (Backup L-5)  
July 31, 2017 - \$25,324.53  
August 14, 2017 - \$26,703.80  
August 31, 2017 - \$25,498.77
6. Approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10(c) 3, we certify that after review of the secretary's monthly financial reports and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Recommend approval of the expense reclassification report for July 2017. (Backup L-6)
8. Recommend approval of the NWEA Virtual Applying Reports Workshop, Cost \$500.00.
9. Recommend approval of a contract with Professional Medical Staffing, LLC, to provide substitute nurses as needed at an hourly rate of \$50.00. Effective September 1, 2017 until June 30, 2018. (Backup L-7)
10. Recommend approval of a contract with Carolyn Burke, Early Childhood/Special Education Consultant, for one full day of consultation and training, for a cost of \$850.00. (Backup L-8)
11. Recommend approval to establish Oppenhemier Funds as a 403(b) fund manager for employees. (Backup L-9)
12. Recommend approval to accept donation of 500 1/2 pint juice/teas from WAWA, for the ribbon cutting ceremony. (Backup L-10)
13. Recommend approval of a contract with Selfridge Consultants, LLC, as the schools LDTC at the attached rates. (Backup L-11)
14. Recommend approval of the revised annual meeting notice reflecting the date change from May 28 to May 21, 2018. (Backup L-12)

15. Recommend approval of the retainer and fee agreement for collection cases with Michael R. Mazzoni, PA, Attorneys at Law. (Backup L-13)
16. Recommend approval of the revised ESSA Grant allocations: (Backup L-14)
  - Title I, Part A - \$144,794
  - Title II, Part A - \$20,444
  - Title IV - \$10,000
17. Recommend approval of the contract with Cumberland Cape Atlantic YMCA, YMCA of Vineland for Swim Lessons. (Backup L-15)
18. Recommend approval of a contract with Coles Music for instrument rental. (Backup L-16)

**B. Roll Call for items #1 through #18 under Finance.**

- Gary Stanker - Yes
- Lydia Perez-Johnson - Yes
- Vanessa Phillips - Yes
- Art Capriotti - Yes
- Robert Johnson - Yes

**Motion passed on unanimous Roll call vote.**

**XIV. POLICY UPDATES**

**A. Motion by Robert Johnson and second by Art Capriotti to approve item #1 and #2 under Policy.**

1. Recommend approval of the first reading of policies and regulations as attached in Policy Alert 213. (Backup POL-1)
2. Recommend approval of the first reading of policy, 8550 (revised) Unpaid Meal Charges. (Backup POL-2)

**B. Roll Call for items #1 and #2 under Policy Updates.**

- Gary Stanker - Yes
- Lydia Perez-Johnson - Yes
- Vanessa Phillips - Yes
- Art Capriotti - Yes
- Robert Johnson - Yes

**Motion passed on unanimous Roll call vote.**

**XV. PERSONNEL**

**A. Motion by Robert Johnson and second by Vanessa Phillips to approve items #1 through #5 under Personnel.**

1. Recommend approval of the staff list and salaries for the 2017-18 school year as attached. (Backup PER-1)
2. Recommend approval of the 2017-2018 District Professional Development Plan. (PER-2)
3. Recommend approval to hire the following personnel for 2017-2018:
  - Lisa Edwards -Teacher, effective 8/17/2017, at \$60,000.00.
  - Destinee Baiori, Teacher, effective 8/17/17, at \$45,000.00
  - Julie Solorzano-Gallelli, Novice Teacher, effective 8/14/17, at

\$25,0000.00

Lisa Bellocchio, Guidance Counselor, effective 8/8/17, at \$51,000.00

Cristine Linden, Novice Teacher, effective 7/25/17, at \$25,000.00

Cody Vurgason, Teacher, effective 8/23/17, at \$45,000.00

Jamie Pitman, Teacher, effective 8/23/17, at \$48,000.00, 30 day review

an additional \$1,000, an additional 60 Day review an additional \$1,000

Krista Hahn, Secretary, effective 8/17/17, at \$23,000.00

4. Recommend approval to accept the resignation of Kelli Walters, Teacher, Effective October 9, 2017. (Backup PER-3)
5. Recommend approval to accept the resignation of Laura Tomlin, Teacher, Effective June 30, 2017. (Backup PER-4)

**Roll Call for items #1 through #5 under Personnel.**

Gary Stanker - Yes

Lydia Perez-Johnson - Yes

Vanessa Phillips - Yes

Art Capriotti - Yes

Robert Johnson - Yes

**Motion passed on unanimous Roll call vote.**

XVI. EXECUTIVE SESSION

- A. Motion by Lydia Perez-Johnson and second by Art Capriotti to enter into Executive session at 6:17 PM for an update on legal and personnel issues.

1. **Roll call to Enter into Executive session.**

Gary Stanker - Yes

Lydia Perez-Johnson - Yes

Vanessa Phillips - Yes

Art Capriotti - Yes

Robert Johnson - Yes

**Motion passed on unanimous Roll call vote.**

- B. Motion by Lydia Perez-Johnson and second by Art Capriotti to return to Regular session at 6:18 PM.

1. **Roll call to return to Regular session.**

Gary Stanker - Yes

Lydia Perez-Johnson - Yes

Vanessa Phillips - Yes

Art Capriotti - Yes

Robert Johnson - Yes

**Motion passed on unanimous Roll call vote.**

- C. Motion by Robert Johnson and second by Vanessa Phillips to approve item# 6 under Personnel.

1. Recommend approval to approve the termination of Joseph Ortiz, Guidance Counselor.

- D. **Roll Call for item #6 under Personnel.**

Gary Stanker - Yes

Lydia Perez-Johnson - Yes

Vanessa Phillips - Yes  
Art Capriotti - Yes  
Robert Johnson - Yes

**Motion passed on unanimous Roll call vote.**

XVII. FACILITIES - nothing to report

XVIII. COMMUNITY - nothing to report

XIX. PRINCIPAL'S REPORT

A. Motion by Art Capriotti and second by Robert Johnson to accept the Principal's report.

1. Report as presented by Mrs. Morton. (Backup P-1)

**B. Roll Call to approve the Principal's Report.**

Gary Stanker - Yes  
Lydia Perez-Johnson - Yes  
Vanessa Phillips - Yes  
Art Capriotti - Yes  
Robert Johnson - Yes

**Motion passed on unanimous Roll call vote.**

XX. EXECUTIVE DIRECTOR'S REPORT

A. Motion by Lydia Perez-Johnson and second by Art Capriotti to accept the Executive Director's report.

1. Report as presented by The CCCSN Representative.

1st Day of School

Cafeteria - Offer vs. Serve

Committees - Advisory, Mrs. Morton

SPED Committee

Renewal

Test Scores - LAL - good, Math - Achilles Heel

Social Media

Enrollment

**B. Roll Call to approve the Executive Director's Report.**

Gary Stanker - Yes  
Lydia Perez-Johnson - Yes  
Vanessa Phillips - Yes  
Art Capriotti - Yes  
Robert Johnson - Yes

**Motion passed on unanimous Roll call vote.**

XXI. OPEN TO PUBLIC

1. Comments limited to 5 minutes per person - The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrators, director, or staff member. Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted.

2. Charlotte, Dana Gardenhire - K-5, All students receiving a Birthday Book from Cara McCollum Foundation.

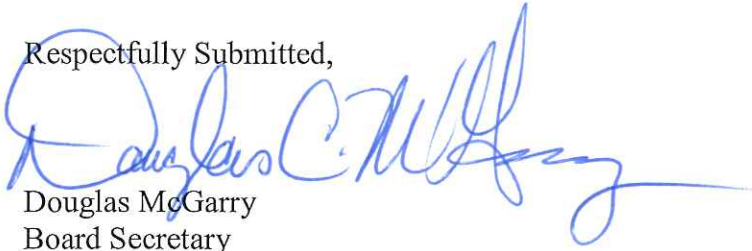
XXII. ADJOURNMENT

A. Motion by Robert Johnson and second by Lydia Perez-Johnson to adjourn the meeting at 6:36 PM.

B. **ALL IN FAVOR - Five (5) AYES**

C. Next Meeting September 25, 2017.

Respectfully Submitted,



Douglas McGarry  
Board Secretary

**EXECUTIVE SESSION MINUTES**

**Vineland Public Charter School Board of Trustees Meeting Executive Session – Monday, August 28, 2017, convened at 5:35 PM in the Cafe, 1480 Pennsylvania Ave., Vineland, NJ 08361**

**I. Executive Session**

Motion by Vanessa Phillips and second by Lydia Perez-Johnson to enter into Executive/Closed Session at 5:35 PM for an update on personnel and legal issues

**ROLL CALL TO ENTER INTO EXECUTIVE/CLOSED SESSION**

**ROLL CALL**

Gary Stanker -YES  
Lydia Perez-Johnson -YES  
Vanessa Phillips -YES  
Robert Johnson -YES

**Motion passed on a unanimous roll call vote.**

**II. Roll Call**

Also present:

**ROLL CALL**

Gary Stanker -Present  
Lydia Perez- Johnson -Present  
Vanessa Phillips -Present  
Robert Johnson -Present

Executive Director - CCCSN  
Deputy Director - CCCSN  
Douglas McGarry - Board Secretary/Business Administrator  
Deborah Morton – Principal  
Carolyn Sinone – Vice-Principal  
Lauren Tedesco – Capehart & Scratchard

**III. Discussion**

- 1. Personnel
- 2. Contracts

**IV. Return to Open Session**

Motion by Robert Johnson and second by Art Capriotti to return to regular session at 5:44PM.

**ROLL CALL TO RETURN TO REGULAR SESSION**

**ROLL CALL**

Gary Stanker -YES  
Lydia Perez-Johnson -YES  
Vanessa Phillips -YES  
Robert Johnson YES

**Motion passed on a unanimous roll call vote.**

**VI. Executive Session**

Motion by Lydia Perez-Johnson and second by Art Capriotti to enter into Executive/Closed Session at 6:17 PM for an update on personnel issue



EXECUTIVE SESSION MINUTES

ROLL CALL TO ENTER INTO EXECUTIVE/CLOSED SESSION

ROLL CALL

Gary Stanker -YES  
Lydia Perez-Johnson -YES  
Vanessa Phillips -YES  
Robert Johnson -YES

Motion passed on a unanimous roll call vote.

VII. Roll Call

Also present:

ROLL CALL

Gary Stanker -Present  
Lydia Perez- Johnson -Present  
Vanessa Phillips -Present  
Robert Johnson -Present

Executive Director - CCCSN  
Deputy Director - CCCSN  
Douglas McGarry - Board Secretary/Business Administrator  
Deborah Morton – Principal  
Carolyn Sinone – Vice-Principal  
Lauren Tedesco – Capehart & Scratchard

VIII. Discussion

1. Personnel

XIV. Return to Open Session

Motion by Lydia Perez-Johnson and second by Art Capriotti to return to regular session at 5:44PM.

ROLL CALL TO RETURN TO REGULAR SESSION

ROLL CALL

Gary Stanker -YES  
Lydia Perez-Johnson -YES  
Vanessa Phillips -YES  
Robert Johnson YES

Motion passed on a unanimous roll call vote.

Respectfully submitted,

Douglas McGarry  
Board Secretary